

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

HUMAN SERVICES COMMITTEE

Patrick Evans
Dan Robinson, Erik Hoyer,
Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE

Wednesday, August 26, 2015

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 24, 2015.

Comments from the Public

Report from Human Services Chair, Patrick Evans

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center of Brown County (May 28, 2015).
 - b. Aging & Disability Resource Center Executive/Finance Committee (April 16, 2015).
 - c. Board of Health (May 12, 2015).
 - d. Community Options Program Planning Committee (July 20, 2015).
 - e. Human Services Board (June 11, July 9 & August 13, 2015).
 - f. Veterans' Recognition Subcommittee (June 16 & July 21, 2015).

Communications

2. Communication from Supervisor Robinson re: That the new County Human Services Director and the Human Services Department staff put together a report to be presented at the August Human Services Committee, with monthly updates to the Committee that examines: CTC/In – patient Mental Health & AODA County Services; community Mental Health and AODA County Services; Mental Health and AODA services offered by the community in general with which the County has a partnership. ***Standing item.***
3. Communication from Supervisor Zima re: That the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population. ***Referred from July County Board.***
4. Communication from Supervisor Zima re: I am requesting that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and

treatment; and 2) children, adolescent and adult mental health treatment. ***Referred from July County Board.***

5. Communication from Supervisor La Violette re: Who (state/county) is going to pay for the drug testing of people on welfare? Who (state/county) is going to run the program? What is the time table for implementation? Is this a state mandate to be funded by counties? Where is the cost/benefit analysis? What will happen to people who test positive? ***Referred from July County Board.***
6. Communication from Supervisor Erickson re: That Brown County budget some funding in the 2016 budget to start some services for addicts. This has been overlooked. We provide funding to the Drug Task Force but nothing for those that slip between the cracks. We may even be able to share staff and help between the CTC and the jail. ***Referred from July County Board.***

Aging & Disability Resource Center

7. Report re: The top three unfunded or underfunded needs in each department that reports to the Human Services Committee, including attached dollars amount. ***Motion at June Human Services meeting: That the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting.***

Health Department

8. Report re: The top three unfunded or underfunded needs in each department that reports to the Human Services Committee, including attached dollars amount. ***Motion at June Human Services meeting: That the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting.***

Veterans Services

9. Report re: The top three unfunded or underfunded needs in each department that reports to the Human Services Committee, including attached dollars amount. ***Motion at June Human Services meeting: That the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting.***

Human Services Department

10. Resolution re: Helping families move from homelessness to self-sufficiency. ***Standing Item until such time that there is action to be taken.***
11. Resolution re: Reclassification of the Long Term Care Manager in the Human Services Table of Organization.
12. Resolution re: Reorganization of the Table of Organization of the Human Services – Community Treatment Center.
13. Report re: The top three unfunded or underfunded needs in each department that reports to the Human Services Committee, including attached dollars amount. ***Motion at June Human Services meeting: That the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting.***
14. Executive Director's Report.
15. Financial Report for Community Treatment Center and Community Programs.
16. Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Monthly Inpatient Data – Bellin Psychiatric Center.
 - d. Child Protection – Child Abuse/Neglect Report.
 - e. Monthly Contract Update.

17. Request for New Non-Continuous Vendor.
18. Request for New Vendor Contract.

Syble Hopp – No agenda items.

Other

19. Such other Matters as Authorized by Law.
20. Audit of bills.
21. Adjourn.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, June 24, 2015 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Evans, Supervisor Hoyer, Supervisor La Violette, Supervisor Haefs, Supervisor Robinson
Also Present: Erik Pritzl, Chua Xiong, Rob Gollman, Chad Weininger, Luke Schubert and other interested parties

I. Call Meeting to Order.

The meeting was called to order by Chairman Patrick Evans at 5:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of May 27, 2015.

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to approve. Vote taken.
MOTION CARRIED (Supervisor Robinson abstained).

Comments from the Public

-Robert Koury, 3636 Shawano Avenue, Green Bay, Wisconsin addressed the Committee. He noted that he had addressed the Committee several months ago to discuss the problem with heroin addiction and the lack of places for people to go in Brown County. Since that meeting, Koury has encountered a gentleman who had a son who was clean for almost a year and went back to heroin and passed away. This was a Brown County resident. Koury recalled that he had provided the Committee with information on programs that are working in Dane County and other areas. At that time the Committee said they would look into this as well as looking into when and why services stopped in Brown County and he is looking for an update. Koury also noted that he recently met a couple with a 25 year old daughter on heroin who recently took off. He continued that there are many obituaries in the newspaper where people die unexpectedly and he feels that many of these deaths are related to heroin. Koury is just wondering what is being done in Brown County and what can be done by the County to help the people who don't have any insurance and are not working. He felt that too much tax money was going to pay to keep these people in Jail and funds could be better spent.

-Mandy Suthers, 1126 Lina Lane, Green Bay, Wisconsin addressed the Committee. She stated that she is the owner, founder and president of Dar June Café Recovery Community that opened less than a year ago. They have a large group but they are now out of money and nobody there makes a salary. Some employees work at the café to satisfy community service hours for Drug Court. Suthers continued that it is a daily thing that she comes into work which is an old, converted bar and finds several people detoxing from heroin on their couches. Suthers continued that the family member Koury discussed earlier was brought to Dar June and she cried and asked why Brown County can't just have a bed that she can go in for one week. The problem with heroin is that although insurance companies and counties do not see it as something that is a deadly withdrawal, it isn't, it's a deadly thing when they go back out.

///

These addicts need someone to hold their hand while they get sober. Right now Brown County does not have any facilities for this. Dar June is broke from taking care of these people on their couch and on their deck. She is here tonight because they have a solution, but they have lack of funding. Currently the building is up for sale and the main goal is to open a 3/4 house for heroin only detox once the building is sold. They will be asking for assistance from Brown County and Suthers knows from talking to Mayor Schmitt that the problem is there are not enough resources in Brown County. Suthers said they have all the resources that are needed and volunteers ready to step up. She does not think that the Committee understands that they have people come in daily. They had a kid dropped off in their parking lot a few weeks ago that needed a Narcan injection to save his life. She felt that something needs to happen on a County level or the future generation will take up all the cemetery space and she sees this happen daily.

Report from Human Services Chair, Patrick Evans

Evans stated that he has heard from Representative David Steffen that Sanimax has been working with lobbyists in Madison to take away local control from counties and hand it to the DNR so the counties would not have any say. He appreciated the help he received from Supervisor Robinson in following up with Representative Gingrich. Evans found it interesting how Sanimax says they want to be good neighbors and want to work with the County, but they have two or three lobbyist groups in Madison attempting to get the DNR to take over control. Evans continued that his understanding is that this has been pulled and he hopes that it stays that way. He has not had a chance to have conversations with Sanimax but he wanted to advise the Committee and the Health Department to be aware of this.

1. **Review Minutes of:**
 - a. **Aging & Disability Resource Center of Brown County (April 23, 2015).**
 - b. **Community Options Program Planning Committee (May 18, 2015).**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to receive and place on file Items 1 a&b. Vote taken. MOTION CARRIED UNANIMOUSLY

Reasons for Turnover Report:

2. **Human Services - Month of April, 2015.**

Motion made by Supervisor Haefs, seconded by Supervisor La Violette to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

- 2a. **Communication from Supervisor Haefs re: Discussion on providing services by setting a tax levy or a property tax goal.**

Supervisor Haefs thanked the County Board staff for having this item added to the agenda. The essence of this communication is that what the Committee does with these goals is probably more important than what is done at the budget meeting. He continued that department heads are given a goal and in the past it has been a tax levy zero increase and the department heads say they have met their goals and the Committee does not talk about things like wait lists and things like the Committee just heard. Haefs noted that virtually zero changes have been made to the budget. He would like to hear department heads say where the gaps are or the tough decisions they must make to meet their goals. Haefs would like to know where the needs are that are not being met. He continued that there are two philosophies. One is the zero tax levy

and one is raising property taxes. Haefs stated that he is in his 24th year on the Board and he has never heard a constituent complain that the tax levy has been raised. They all say you raised my property taxes or you lowered my property taxes. Haefs stated that he would never know if the tax levy was raised if he was not on the County Board. Historically speaking, if we would have stuck to the tax levy increase from ten years ago we would be millions behind. Haefs said that everyone knows that last year there was money that could have been spent if there was a need that still would not have raised property taxes. All Haefs is asking is that instead of having a budget dropped in our laps with a goal decided by the Executive and staff, that the Committee partake in these things ahead of time. He has heard that the goal this year is going to be last year's levy plus \$1 million dollars. He felt perhaps the Committee wants to get in early and say that they do not want to raise property taxes, but if there is a need that goes unmet in order to miss a tax levy target, there is something wrong with that. We can still do more for the public without raising property taxes. Haefs continued that in today's economy jobs are coming around better but people are still not gaining much and he is not interested in raising property taxes, but he believes that the gap is significant if there are needs to fill. He noted that there are wait lists and he felt that the department heads should be saying at budget time that there are wait lists that need to be dealt with. Haefs continued that taxes were raised in the past and they did not take a pounding as long as things were done logically. Haefs would like it on record that this Committee knows there are needs and we need to work in the established goal for staff ahead of time. Haefs would like for staff across the board to say what is missing. He just wants to know what needs are not being met. He cannot say what the three biggest needs in the Human Services Department are and these are the things that should be known so they can be addressed prior to the budget meeting in October. Haefs said that in the past he supported a million dollar score board and if there are human needs, he is willing to address them. Somewhere along the line, we look at the staff and applaud that they do such a nice job, but they don't hear about the needs of the people. The Board is here to serve the people and not rubber stamp budgets. Haefs continued that last year two committees rubber stamped their budgets with hardly any changes and the employees took a pounding. He also looks at the employees and he felt that with the gap in money we could lessen the pain of having the employees pay more in insurance. He is willing to look at the needs this year and take it to the top and maintain a zero property tax increase to the best of the ability.

Haefs continued that he would like to go to the County Board and says that the Human Services Department has the largest budget in the County and there are needs that need to be addressed and we do not want to arbitrarily meet a goal. He would like to not raise property taxes but doesn't care so much about the levy and see what happens. Haefs felt that the County Board wants to maintain a tax levy goal and that is the end of it and he felt that this is wrong. We need to know what the needs are and find a way to take care of them. Haefs felt that unless this is addressed ahead of time, we will be in the same place in October. He would like to ask department heads where the help is needed and what help is needed.

Robinson felt that Supervisor Haefs makes a good point and supports the Committee looking into the needs. He felt that it may also be appropriate that all departments submit their needs for consideration prior to the budget hearings as the County Board is ultimately responsible for all departments.

La Violette agreed wholeheartedly with Haefs and she does not like to be kept in the dark. She felt that the administration works hard to put together a responsible budget, but she also wants to know what is not being funded. She does not want to raise property taxes unless necessary

and she noted that her constituents do not tell her not to spend money. They tell her to spend money wisely. She pointed out that the taxpayers of Brown County voted to tax themselves \$57 million dollars for NWTC because they believe in NWTC and think they do a great job educating people in the community. La Violette felt that if her constituents heard some of the stories she hears, they would be surprised and shocked.

Haefs thanked the public in attendance for coming to the meeting to express their concerns. He noted that at one time the taxpayers voted to tax themselves to build a stadium and he is hoping that somehow, someday they can convey to the County Board and have the Chair of this Committee say that the Committee is looking at the needs and they do not want a goal attached to the tax levy as much as they would like to have a goal of not raising property taxes and they want all department heads to let the Board know what the needs are. He would like to have some consensus on property taxes versus tax levy goals as that is where the gap occurs. Haefs would like to convey as 1/26th of the Board that the goal should be not to raise property taxes, but when push comes to shove, he could go for that too if necessary.

Hoyer also appreciated Haefs asking this as he feels it is important. He felt that his earlier committee work as a supervisor involved different sorts of things and he felt that this was important for this Committee as there is the human element. Hoyer did think we needed to be careful when it comes to tax rates because these things fluctuate through time and if we want to sustainably support organizations, we need to do so in a way that we can combine continued growth to gather the money we need. Hoyer noted that every group that the Committee has talked to could use a little more, but accept what they get.

Evans appreciated what Haefs brought forward and agreed with the philosophy of it. He will pull this at the next County Board meeting as he sees the needs all over in the Human Services Department and some are more pressing than others. Evans continued that he would never make a pledge not to raise taxes and he feels that he represents his area strong enough that the people who have elected him over the years think he is doing a decent job. He keeps in touch with his constituents and lets them know where we are at. Evans has found that the people who are concerned about the levy and property taxes typically don't have a very good understanding of what the scope and direction and focus of government is and what we should be doing with the dollars. He will state that the Human Services Committee is taking an active role and are not in support of frozen levy limits and that we do not have a problem going up to the tax rate of last year and even higher if necessary. Evans also addressed the department heads in attendance and stated that the Committee does know the constraints they are under in reporting to the County Executive, and he is not telling them not to do that. What he is saying is that the County Executive says where they have to come in, and that's fine, but if the Human Services Committee is saying there is leeway, to let the Committee know what the amount is and what the items are that are not funded or under-funded and we, as a Committee can undertake that. He would like to see open lines of communication.

Haefs stated that if Evans phrases it that way at the County Board meeting it would sum it up in a nutshell and convey to the Executive and staff that there are needs that need to be addressed and the Committee will support those needs. It would also convey to the Executive that in the crunch time of the budget and the tax levy thing if there is a veto, there are supervisors that are looking forward to not having such a stringent limit and we are trying to gather support for some of the services. He noted that people work hard to pay their taxes and those who cannot help themselves need to be helped.

///

Motion made by Supervisor Robinson, seconded by Supervisor La Violette that the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Robinson re: That the new County Human Services Director and the Human Services Department staff put together a report to be presented at the August Human Services Committee, with monthly updates to the Committee that examines: CTC/In – patient Mental Health & AODA County Services; community Mental Health and AODA County Services; Mental Health and AODA services offered by the community in general with which the County has a partnership. *Standing item.***

Robinson stated that there have been a number of issues that have come up in the County over the last year regarding mental health issues as well as alcohol and other drug addiction services and not just in County services but in conversations going on in the community as well. This communication was put in to have a general assessment of what the status of the services are that the County offers and what the gaps might be and how the gaps can be addressed moving forward. Robinson acknowledged that not all gaps can be addressed at once and the needs will need to be categorized. He continued that he met with Human Services Director Pritzl recently to talk about this and adjust the timeline a little bit and Robinson turned this over to Pritzl at this time.

Pritzl stated that he did meet with Robinson to talk about this report and what was being requested. He noted that since coming to the County on April 1 this has been one of the things in front of him to figure out what had been done in the past and what can be done moving forward. Pritzl took what was in the communication and summarized it for department staff to figure out how to move forward and what the scope of this is in terms of a report. He is concerned about the amount of time and resources they have available to commit to this because they are trying to address so many needs and the infrastructure to address those needs sometimes is not what he wants it to be. They are looking at what they can do internally and what they can produce that is of value to the Committee. Pritzl stated that the first thing he did was form a work group within the department and he has a model they are using to evaluate the services under the continuum of care that is from the Substance Abuse and Mental Health Services Administration which looks at promotion, prevention, treatment and recovery. They are looking at services the Human Services Department provides and cataloging those within the continuum to see where they are missing things and what needs to be developed. They will also look at what is being done in partnership in the community and look across the different divisions and what is being done. Pritzl continued that some of these areas are broad and are more than just what is in the mental health area or outpatient services. Promotion, for example, could involve what is being done to promote people's health so they have a better start and maybe some of the mental health issues then do not become so symptomatic. They are looking at this more comprehensively in terms of that model, but limit themselves as to what they can produce.

Pritzl continued that they agree that the preliminary report will give general direction. If Pritzl were asked to name three things that could be of value to fund, he could do that without going through the exercise. Pritzl stated that what they heard tonight was very valuable and he appreciated the comments from the public so much because it puts a face out there of who is

affected by these issues every day. He applauds them for coming forward to identify the needs. Pritzl can talk about what they do, index what they do and explain the services and identify gaps in treatment as well as other areas and present it to the Committee. He did not think this would go to the depth that was originally identified and he has discussed this with Robinson. In order to do that, they would need to look at other resources and they have discussed use of higher education institutions to help with that. Pritzl has contacts at UWGB and they will see if there is anything they can do to help to bring to another level to look at next year. What they are doing right now is figuring out what they are doing as a department, what they are doing in the community and how to move forward in some different directions.

La Violette thanked Pritzl for his report and reminding the Committee that this is a work in progress. She noted that when she was the Library Director it was not uncommon that she would get an assignment from the Committee and she would work on the assignment with staff and spend all sorts of hours and then come back to the Committee to report and many times whoever requested the report did not even recall they had requested it. La Violette stated that the County Board, rightfully so, wants to save taxpayer dollars. One way that taxpayer dollars are wasted is having staff do work to produce reports that never go anywhere. She stressed that she is not being critical and has the greatest respect for Robinson and feels that he is one of the best things that has ever happened to the County, but she just wanted everyone to be aware that these things do not happen overnight.

Supervisor La Violette was excused at 6:07 pm

Robinson thanked Pritzl for his report and mentioned that in light of the motion passed earlier about departments providing a list of unfunded or underfunded priorities that did not make the budget, it would be nice to hear one idea for something that would give us the biggest bang for the buck moving into 2016 if in Pritzl's judgment these mental health and AODA issues are not one of the top three issues. Pritzl said he would try to limit himself to three.

Robinson continued that Pritzl had made comments regarding what was shared earlier on heroin detox. Pritzl stated that he has been at several events in the last month and one of the things that comes up over and over is residential services for people with significant substance abuse issues. He stated that the history of the decisions related to his facilities go back about three years which limit the ability to provide some of these services. Pritzl noted that they cannot be and are not a detox facility at this time. He stated that he is asked over and over what can be done and he is aware that some groups are addressing this with small pieces of the population and efforts are being made and different things are being done. Pritzl thought providing services that are safe and effective for people who present motivated for treatment and engaged is very important. They do have outpatient services for substance abuse and people can generally have an assessment and be seen in two weeks. Pritzl continued that there is still the other piece that does not seem to be coming together and different areas in the community are looking at that. He would be very interested in hearing any ideas and solutions that may be out there. He has not heard from any group that has a proposal but if someone has a solution he would like to hear it.

Robinson stated that Suthers indicated earlier that her group had an idea and he encouraged Pritzl to talk to her. Robinson continued that he is also aware of another group working on an alcohol detox proposal. Robinson empathized with patients and stated that he has also had conversations with people facing life or death situations with alcohol detox and those needs

///

need to be looked at as well and he urged Pritzl to talk to those people. Robinson recalled that the first time Mr. Koury addressed the Committee there was some sense that the State may be funding something as a regional piece to this and it is Robinsons' understanding that that is still in the conversation, but may or may not happen. What Robinson wants to communicate is that just because something hasn't happened to this point, doesn't mean that we as a County or the Human Services Committee or the Human Services Department are not aware of these needs and willing to address them.

Pritzl added that we need to move towards an understanding of what the needs are and what the number of people is that need a service and from there start to look at how much can be devoted in resources to that issue. A request for proposal can then be crafted so that people can respond to it and the best services can be found. Pritzl stated that his Department needs to look at what the data is telling us the needs of the community are and then a dollar amount needs to be attached to establish funding and then we can move forward with how to get people to submit proposals to address the needs. Pritzl does not see the Human Services Department being able to address all of the needs so they will have to work with community partners to find solutions.

Evans encouraged Pritzl to talk to Koury and Suthers after the meeting to hear what they have to say. He felt that the biggest needs are probably in the areas of AODA and heroin.

Motion made by Supervisor Robinson, seconded by Supervisor Haefs to hold until next meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

Health Department

4. Customer Service Survey – Public Health Inspector. *Referred from June Exec Cmte.*

Evans stated that this came about at the Executive Committee and some supervisors made a request that pertained to the Health Department and sanitarians. Administration worked with it and the Internal Auditor worked with it and Evans felt this was somewhat out of line. He does not like that supervisors are saying that they should be going out doing surveys about the employees when it is not regarding all employees. Evans felt the way this came about was inappropriate and he has had conversations with Supervisor Erickson and Chad Weininger and it was asked that this be referred to the Administration Committee.

Weininger stated that all he was asking for was for this to be referred to administration staff, not the Administration Committee, but when the survey is done he will bring it back to the Committee. Evans asked Weininger if he had had discussions with Corporation Counsel on this and he indicated that he has. Evans felt that if the Director of the Health Department says they want to do a survey and they need funding for it, he could give support for that, but he does not like other people jumping into the Health Director's business.

Robinson asked where the idea for the survey came from. Weininger said he would like this to be referred to staff and he will come back, but Robinson was emphatic that this be discussed now. Internal Auditor Dan Process was in attendance at the meeting and indicated that he had been approached by Weininger earlier in the year as well as some Supervisors. Weininger stated that how this started was that during the last budget a sanitarian was added and during the discussions on that there was some concern about if another sanitarian was really needed and there was also more of a philosophy of whether sanitarians were more enforcement based

///

versus compliance based. They decided to move forward with a survey to take a look at this. Robinson asked who the "we" was that Weininger referred to and Weininger responded that he had spoken with the Internal Auditor about this as well as Chua Xiong. Weininger stated that in order to discuss this any further they would need to go into closed session. Robinson stated that it was clear that Weininger was uncomfortable with this conversation. Weininger stated that he was not uncomfortable with it, but the survey results need to be done and a closed session needs to be held so they can discuss the results. Robinson stated that he would have preferred a closed session prior to the survey and Robinson was informed that the survey has already been done. Robinson asked who directed the survey and Weininger responded that it was done by administration. Process added that his understanding was that there were some supervisors involved in this as well.

Robinson advised Weininger that in the future if there is going to be things that cannot be talked about in open session, it would be nice to know that ahead of time rather than get to the point we are at now. Weininger responded stated that that is why he asked that this be referred to administration so that they could get it completed and then go through the proper channels. Evans agreed with Weininger but stated that he was still mad about how this all came together. Hoyer felt that the background was more important at this point than the survey results. Robinson noted that all he knows about this is from the one line on the agenda. Weininger stated that when the survey is done administration will present it to the Committee in closed session and talk about the full details. Evans responded that he is agreeable to that, but he wanted this Committee to be aware of this.

Motion made by Supervisor Robinson, seconded by Hoyer to refer to staff. Vote taken.
MOTION CARRIED UNANIMOUSLY

Human Services Department

5. **Resolution re: Helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.***

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Executive Director's Report.**

Pritzl indicated that his Director's Report was included in the agenda packet. He said that things are going well and the three months that he has been here have gone quickly and he has a great staff which makes his job much easier.

Motion made by Supervisor Robinson, seconded by Supervisor Haefs to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. **Financial Report for Community Treatment Center and Community Programs.**

Robinson stated that what the Committee has heard in the past with regard to the census reports is that the numbers are nowhere near what was budgeted for and this has been the theme. He asked what can be done about this. Pritzl responded that this is an opportune time to introduce the new Hospital and Nursing Home Administrator so he can talk about the discussions that have taken place on this. Pritzl stated that one of the last activities that the

111

interim director took on was going with the Director of Nursing for the hospital to the North Central which is the facility in Wausau that the Brown County facility was patterned after when Brown County decided to go in the CBRF direction. In terms of management, they wanted all staff involved in development of the program to familiarize themselves with what is this thing, what is the admission criteria, who comes in from other counties and how are they admitted and is the size correct. Pritzl noted that the census has not been hit ever and the census keeps going lower and it cannot go much lower. Pritzl continued that they have been looking at defining criteria so they can go out to the community providers and advise them of who we are and what we do and who can receive treatment here. He has heard from other counties that they do not know how the Brown County facility works, how to use it and they also thought it was for Brown County residents only, which is not true.

Luke Schubert was introduced to the Committee and stated that they are looking at admission criteria and defining the program before they can undertake any marketing strategies. He has had internal meetings to look at how to better utilize the facility and look at revising admission criteria. Pritzl stated that Schubert's perspective is there is this many beds, they accept that concept that they will not have that many people in the beds so they are looking at program changes or a split within the unit or things of that nature. Pritzl stated that Schubert has background in this and has great ideas. The facility is designed as a crisis stabilization CBRF and it is a matter of getting the criteria established for admission and then marketing it.

Robinson said that this has been an ongoing issue and he is looking forward to having some of the issues resolved.

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. **Statistical Reports.**
 - a. **CTC Staff – Double Shifts Worked.**
 - b. **Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**
 - c. **Monthly Inpatient Data – Bellin Psychiatric Center.**
 - d. **Child Protection – Child Abuse/Neglect Report.**
 - e. **Monthly Contract Update.**

Motion made by Supervisor Robinson, seconded by Supervisor Haefs to receive and place on file Items 8 a-e. Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Request for New Non-Continuous Vendor.**

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. **Such other Matters as Authorized by Law.**

Haefs wanted to convey to the Executive that when the target goals are established, he would like the Executive to let Chair Evans know what the targets are. Weininger stated that the target numbers would be out next week.

11. **Audit of bills.**

///

Motion made by Supervisor Robinson, seconded by Supervisor Haefs to pay the bills. Vote taken.
MOTION CARRIED UNANIMOUSLY

12. **Adjourn.**

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to adjourn at 6:30 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

Therese Giannunzio
Transcriptionist

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD
MEETING**

May 28, 2015

PRESENT: Marvin Rucker, Jessica Nell, Lisa Van Donsel, Melanie Maczka, Ramon Fierros, Joan Swigert, Corrie Campbell, Pat Finder-Stone, Beth Relich, Larry Epstein, Pat Hickey-

EXCUSED: Barbara Robinson, Lori Rasmussen

ALSO PRESENT: Laurie Ropson, Debra Bowers, Devon Christianson, Christel Giesen, Guadalupe Mercado, Kinsey Black, Kristin Willems, Nicolette Miller

The meeting was called to order by Chairperson, Rucker at 8:32 a.m.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ADOPTIONS OF AGENDA: Ms. Relich/ Mr. Epstein moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF April 23, 2015:

Ms. Van Donsel/Ms. Maczka moved to approve the minutes of April 23, 2015. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

Ms. Christianson shared a letter from a consumer expressing his support for the agency and his concern about the proposed legislative changes.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT – April 2015:

Ms. Bowers referred to the 2015 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of April.

Supervisor Campbell/ Relich moved to approve the Finance Report – April 2015. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

There are no restricted donations in the month of April.

Ms. Relich/ Ms. Van Donsel moved to approve the Restricted Donation Report. **MOTION CARRIED.**

STAFF REPORT: DEMENTIA CARE SPECIALIST- NICOLETTE MILLER:

1a

It has been one year since Nicolette Miller accepted the position of the Dementia Care Specialist for the ADRC of Brown County. In that year, six consumers have actively enrolled in the Memory Care Program, five people in early stages of dementia are on the waitlist to work with a LEEPS volunteer, and two volunteers are being trained to provide support in the LEEPS program. The LEEPS program consists of a trained volunteer who visits a dementia patient twice a week. One visit consists of a social activity and an additional visit consists of physical exercise. Ms. Miller has conducted 110 professional consultations and 40 outreach events including training, police training, and State meetings in that year.

Ms. Miller shared in the development of Brown County's first Memory Café, in collaboration with NWTC's Gerontology Program, where people with dementia and their caregivers can participate in social activities in an environment where they feel accepted. Ms. Miller is also working with different businesses training them on how to be Dementia friendly. This new program is called the Purple Angel Awareness program. Each business that participates in this program gets a Purple Angel decal for their door that lets people with dementia and their caregivers know the employees have received training on dementia.

Ms. Miller shared a story about a consumer and his caregiver. Ms. Miller shared their struggles with Dementia and how she was able to provide education on the disease, prevent behaviors, and strategize solutions. Ms. Miller was able to decrease the conflicts, stress levels, and keep the consumer in their home.

ADRC BOARD & COP COMMITTEE DISCUSSION:

Mr. Rucker shared the idea of merging the county COP Program Advisory Committee and the ADRC Board. Mr. Rucker presented the pros and cons and ultimately stated that there is conflict of interest because of Family Care and the role that the ADRC plays as a decision making board and advocacy organization.

DIRECTORS REPORT:

A. BOARD DEVELOPMENT- BOARD TRAINING & THREE YEAR AGING PLAN:

Ms. Christianson went to training on how to develop Boards. Ms. Christianson asked the Board for their input on consent agendas and Board involvement. The Board agreed that they would like to keep the current format.

The ADRC is currently working on the 3 Year Aging Plan. There have been listening sessions to hear what the community has to say about the issues they are facing. Ms. Christianson handed out the Federal Aging Plan handout and asked the Board to contact one or two people and ask them the questions on the handout. This will ensure more participation and opinions to be added to the plan.

B. 211/ CRISIS CENTER/ ADRC REPORT:

Ms. Christianson presented a collaborative report between Brown County United Way 2-1-1, Crisis Center, and the ADRC. This report is put together once a year to demonstrate the activity of both agencies and to make sure services are not being

duplicated. Ms. Christianson referred to pg. 8 of the report to demonstrate the activity of both centers. The highlights of the report, including the unmet needs of callers, were discussed. This type of report also challenges the community to focus on the issues facing our target populations.

C. JOINT FINANCE COMMITTEE INFORMATION:

The Joint Finance Committee passed the latest long term care motion regarding Wisconsin's Budget on May 27, 2015. Ms. Christianson emailed the Board the full details of the motions passed and the proposed changes. There is not enough detail in the report to fully understand the changes or how they might impact our agency. Ms. Christianson recommended that everyone continue to voice their opinions and talk to their legislators.

Ms. Christianson presented a handout with consumer stories that was shared with the Department of Health Services. Ms. Relich suggested including cost avoidances at the bottom of each consumer story to show how effective the ADRC is.

D. TRANSPORTATION UPDATES:

The transportation transition from American Red Cross to NEW curative is on target to begin services on July 1, 2015. Both agencies have been meeting to make sure the transition process is as smooth as possible. They are both working on being able to offer American Red Cross Transportation staff positions within NEW Curative. One of the largest priorities is making sure the rate for a ride for consumers who are not on long term care benefit programs to remain the same. Tina Whetung from American Red Cross and Diana Brown from NEW Curative will be presenting in the July 9, 2015 ADRC Board Meeting.

FAMILY CARE UPDATES:

Ms. Nell shared her experience enrolling into IRIS. Ms. Nell expressed how overwhelming the whole experience can be. There is a lot of paperwork and it is a very big decision for consumers. Ms. Relich shared her experience enrolling her daughter in Family Care and agreed that it is a very overwhelming experience. The ADRC will continue to do their best to support consumers as much as they can as they go through this enrollment period.

NEXT MEETING – June 25, 2015 will be the Executive and Finance Committee Meeting, it is not required but everyone is invited. Ms. Christianson and Ms. Bowers will be doing a Finance 101 program. The next full Board Meeting will be held at NEW Curative on Thursday, July 9, 2015.

ADJOURN: Ms. Relich/ Mr. Epstein moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 11:02 p.m.

Respectfully Submitted,
Guadalupe Mercado, Office Assistant

1a

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER EXECUTIVE/
FINANCE COMMITTEE MEETING**

April 16, 2015

PRESENT: Beth Relich, Barbara Robinson, Marvin Rucker.

EXCUSED: Pat Hickey.

ALSO PRESENT: Devon Christianson, Christel Giesen, Debra Bowers, Guadalupe Mercado, Ken Wirtz, Mary Jo VandenWymelengerg

The meeting was called to order by Chairperson Rucker at 5:05 p.m.

PLEDGE OF ALLEGIANCE.

ADOPTION OF THE AGENDA: Ms. Relich/ Ms. Robinson moved to adopt the agenda.
MOTION CARRIED.

APPROVAL OF THE MINUTES OF MEETING OF JUNE 26, 2014:

Mr. Rucker noted that on the first page, second paragraph of the minutes the word "able" should be removed.

Mr. Robinson/ Ms. Relich moved to approve the minutes of the regular meeting of June 26, 2014. **MOTION CARRIED.**

INVESTMENT POLICY DISCUSSION:

In the last Board meeting on March 26, 2015, the Board recommended that the ADRC move forward with creating an investment policy. Mr. Wirtz is a Financial Advisor for MetLife who agreed to advise the ADRC on investing. Ms. Christianson began by reviewing the different funding streams and overall budget.

Discussion came up about the possibility of other entities looking at the Investment Policy and thinking it is extra income for the ADRC opposed to an emergency fund. Different ideas came from the committee about how to invest those funds including an endowment, short term investing, and long term investing.

Mr. Wirtz recommended that the ADRC prepare a report with three to six months of expenses and the remaining funds that are available for emergencies. The goal is to maintain three to six months' worth of funds and anything exceeding that should be invested. Mr. Wirtz suggested bringing this report to the county when the budget is presented and see what kind of response the ADRC receives and decide from there. Mr. Wirtz also suggested changing "Investment Policy" to "Cash Reserve" and arrange another meeting when we have more pieces together.

Ms. Christianson will send a draft of the Investment Policy to committee members before the next meeting and will meet with the county treasurer for advice.

REQUEST FOR LIMITED TERM STAFF SUPPORT:

The ADRC recently lost its fourth staff person to a Managed Care Organization. This is very unusual for the ADRC but the MCO's are looking for skilled staff that the ADRC has. Ms.

Christianson reviewed the 2015 ADRC Position Request to explain the three positions requested:

- Hire Jake Thompson, ADRC's Social Work Intern, from now until September to assist with Family Care Enrollment.
- Hire a part-time Scanning Support Staff to assist with scanning enrollment forms and financial documents.
- Extend Anita Jahnke's hours from part-time to full-time until the end of this year. This will be funded with a MIPPA grant.

Ms. Relich/ Ms. Robinson moved to approve the request for limited term staff as stated.
MOTION CARRIED

ADJOURN: Ms. Relich/ Ms. Robinson moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 6:34 p.m.

Respectfully submitted,
Guadalupe Mercado, Office Assistant

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, May 12, 2015
5:00 PM

Present: J.J. Tibbetts, MD, Audrey Murphy, Susan Paulus Smith, Harold Pfothauer, Richard Schadewald, Karen Sanchez

Excused: Joe Van Deurzen

Staff Present: Chua Xiong, Rob Gollman, Patti Smeester (note taker), Ann Steinberger

1. Call to Order, Welcome, and Introductions

Audrey called the meeting to order and welcomed new Board Member, Karen Sanchez. Karen indicated she has been a nurse for 18 years and a nurse practitioner for 8 of those. She works at the NEW Community Clinic doing community health for the homeless. Dr. Tibbetts invited her to participate on the board because she advocates for the health of patients as well as for the community.

Board members and Health Director Chua Xiong introduced themselves.

Audrey also introduced Ann Steinberger as the new communicable disease nurse manager.

2. Approval / Modification of the Agenda

MOTION: To approve the agenda as presented.

Schadewald/Pfothauer

MOTION CARRIED

3. Approval of Minutes of March 17, 2015 and April 28, 2015

Two spelling revisions were requested on the minutes of March 17, 2015.

MOTION: To approve the March 17, 2015 minutes as corrected. Schadewald/Pfothauer

MOTION CARRIED

One revision was requested on the minutes of April 28, 2015.

MOTION: To approve the April 28th, 2015 minutes as corrected. Schadewald/Pfothauer

MOTION CARRIED

4. Open Session: Discussion and possible action regarding the Shirley Wind Turbines.

Audrey indicated at our last closed session a motion was made as follows:

"To have all the documentation, evidence and testimony used in the October 14, 2014 Board of Health determination of a 'human health hazard' of the Shirley Wind Project be compiled into a record and provided to the current health director of Brown County". Since we made this motion to do so, Audrey believes it is up to this Board to now make sure that our director of the Health Department has all of the information that she needs to move forward on this matter. All Board of Health information was displayed for the Board to see. Audrey explained this was a compilation or at least part of a compilation of the information that has been gathered over a 5 year period. The most important of these binders is the blue binder. Audrey asked Chua to tell us what other documentation she has brought to the meeting. Chua indicated that every meeting that anything has been passed out is in these binders. Chua is looking through the materials and making sure that she is well informed and will be asking Dr. Tibbetts and Audrey for clarification. Chua indicated there are a lot of materials and it will take her time to go through it and ask the appropriate questions and gather facts and do research. Audrey asked Chua to show the Board what is in

each one of the binders. Patti indicated that the binders are all board of health materials. One binder has correspondence. Another is the wind turbine binder. Audrey asked what the correspondence was related to in the binder and Patti indicated it was all Board of Health not just wind turbines. Patti indicated another binder had items related to wind turbines. Dr. Tibbetts indicated it was the first binder the board received. Patti indicated the way she files things is by meeting. If something is handed out at the January meeting it goes under the January tab. The documents will be referenced in the minutes and she can find what she is looking for. She has a binder January to now. Another binder is a binder Chua gathered from Judy as Judy was retiring. Audrey asked Chua if she had the Shirley Wind binder in the beginning. Chua indicated she did not. Chua did not know if she was going to be Health Director and when Judy was sharing things, she was not reviewing at that time. Patti continued another binder was minutes from 2009 through 2011 by meeting. Another binder was letters of support for the Wind Turbine issue. Our new member will need a copy of that. Another binder was minutes from 2012 to 2014.

Audrey asked if there were any comments. Mr. Schadewald indicated Chua is doing due diligence in the organization of materials and we have to give her the time because this is not the only thing she is doing. Chua indicated it was still ongoing as far as information being submitted to her. Audrey recommended starting with the blue Shirley Wind binder as that was the critical one.

Mr. Schadewald asked if we were going to let the public speak. Audrey asked if anyone wished to address the board and there were none.

5. **Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session for discussion with legal counsel, possible action and the strategy to adopt regarding the Shirley Wind Turbines. Closed session is authorized pursuant to Wis. Stat § 19.85 (1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved.**
There was no closed session.

Reconvene into Open Session: Discussion and possible action regarding the Shirley Wind Turbines.

6. **Environmental Division update**
Rob Gollman provided a handout to the Board. Rob stated that the lab has a contract with the Green Bay Water Utility to do routine testing of samples for the municipal water system every week. To date we have done 400 and all have been negative for the presence of coliform bacteria. We also do routine testing of our licensed pools and we take samples and test for coliform and e coli bacteria. We had one positive sample which resulted in a pool closure which tested positive for fecal coliform. Rob stated we also submit specimens to the Wisconsin State Lab of Hygiene for rabies testing. Most of the specimens are bats for the wild specimens and cats and dogs occasionally as well if they are showing neurological symptoms.

To date our well program has tested 32 samples, three of which tested positive in Brown County. Rob indicated we have tested two outside the county and both tested safe. Rob indicated we are required to do lab proficiency tests throughout the year and we have completed 14 successfully and we have processed 36 medical specimens for testing off site. Mr. Schadewald asked what we charge for testing. Rob indicated \$30.00. Mr. Schadewald asked what is the fee for out of county wells and Rob indicated it is the same price. Mr. Schadewald asked if the \$30 fee meets our costs. Rob indicated it does cover our costs.

Rob also provided complaint data. We received 46 complaints to date about licensed establishments and everyone is followed up by an inspector.

We have had 8 nuisance odor complaints to date which is down significantly. Rob states the Sanimax facility has made strong efforts to correct issues they had at their plant. Audrey asked if the 8 complaints were from the same establishment. Rob indicated 4 were from Sanimax. Rob stated one complaint was called in by the Green Bay Fire Department and it was about a complaint of air quality in an office building. Rob and Marty Adams responded to this after hour's complaint and condemned the office building due to the presence of what he believed was fuel oil that had contaminated ground water and had leaked into the sump pit in the basement of building. There was a very strong odor in this office. After consultation with the EPA and Wisconsin DNR as well as an expert individual at the Bureau of Environmental and Occupational Health in Madison we ordered air sampling done. There was a level of naphthalene. We ordered to ventilate and they hired an environmental firm to do additional air sampling. It was ultimately determined that there was an abandoned leaking underground storage tank on the property which was not abandoned properly. There was an oil burning boiler in this building at one time which no one knew about. This Friday they will dig the parking lot up and take out this underground storage tank and probably removing the contaminated soil. We will go back and do additional sampling. Susan asked if the fire department was called there first. Rob indicated we were the last ones to be contacted. There was a substantial amount of rain and the water flooded into the sump pit and it collected water from around the perimeter of the building that was contaminated with the fuel oil, presumably. There was a layer on top of the water that was about 1" to 1 1/2" inch thick and the fumes were overpowering in the basement.

Rob indicated our two recently hired sanitarians are starting to go out in the field on their own and do some simple inspections. They have been going out with our senior sanitarians and doing inspections with them. Audrey asked if all the vacancies were filled. Rob indicated we were.

Audrey asked the Board if they had any questions. There were none.

7. Correspondence

We received a letter of support from the Town of Sherman. We received a letter from Darrell and Sarah Cappelle dated March 30, 2015 with attachments. Audrey asked the Board members if they received at their respective homes and they had. Chua indicated she received a letter yesterday from Duke Energy and they are submitting some of their research studies and articles. Chua has not had a chance to review as she has just received.

8. Director's Report

Chua handed out the Community Health Assessment Report which was just completed. This is required of the Health Department every three to five years to identify health issues in the community. Chua indicated the assessment is done with health care providers and community partners. They evaluate the issues in Brown County and these are the four issues identified—alcohol misuse, oral health, mental health, and adequate, appropriate and safe nutrition. The hospitals are also required to do an assessment of their community so we have partnered with them and do every three years which is their requirement. Audrey indicated she has in the past participated in these and it is a good cross section of the community. Audrey encouraged the Board to participate if ever invited to participate.

Ann Steinberger said outside of our routine activities we currently have two situations. One is an active case of TB disease. She was an elderly person foreign born who was diagnosed May 4th with TB disease. She was started on treatment. Due to her comorbid disease she has recently passed away. Symptoms began in November 2014 so we will go back with the contact

investigation to September of 2014. There are multiple people who need follow-up in Brown County and other counties in the state and other states. There is no drug resistance at this time.

Ann relayed another situation related to two individuals who are continuously engaging in high risk behaviors. This is our HIV case. We have obtained the medical and other police reports and reviewed with corporation counsel and with our state HIV program and their attorneys. The State has been referred to the District Attorney and Green Bay Police Department. We will be possibly pressing criminal charges. One community member has come forward and spoke with the health department and will be speaking with the detective. The Health Officer, Ann and another CD nurse will most likely go to court and testify. Chua added the reason why it was brought to our attention was that it was community citizens stepping up that they are aware of these men and their exposure and that something needs to be done. They are not going in for treatment and they are practicing risky behavior and we do not want an outbreak of HIV in Brown County. We are pushing to press criminal charges against these individuals.

9. Process for recruitment of new BOH members

Audrey commented she spoke with Juliana Ruenzel on April 8th and asked her about how Board members are nominated or selected. Juliana's comments were there are no guidelines as to how to select Board members. They can come from anywhere. The County Executive has the final decision with approval from the County Board. Juliana told Audrey more than one name can be submitted. Audrey stated the county executive is Chua's boss not the Board of Health. Chua stated Judy had delegated the task to her based on what the Board of Health had Judy do. Chua just continued on with the delegation with the selection that was there and proceeded with her due diligence as a health officer coming in. Chua stated that when there is a vacancy again it needs to be discussed with the group in open communication and even though Troy is her boss, the Board of Health is in that selection process. Audrey agreed this needed to be collaborated with everyone.

10. All Other Business Authorized by Law

Dr. Tibbetts stated Barbara Vanden Boogart had brought up that Carmen Krogh would be willing to do an education program. Dr. Tibbetts stated she is a pharmacist in Ontario, Canada and has been involved in wind turbines for some time and has significant knowledge about this issue. Dr. Tibbetts questioned whether the Board would be interested in hosting her on Skype at some time. Dr. Tibbetts thinks it would be educational for everybody in the community, including residents of Shirley. Chua stated she would need to talk with Technology Services to set up Skype but as far as the presentation, she does not object to that. Dr. Tibbetts asked to open up discussion so Barb Vanden Boogart can say something.

MOTION: To depart from the regular order of business to hear from interested parties.

Schadewald / Tibbetts

MOTION CARRIED

Barbara Vanden Boogart, 7463 Holy Mor Road, Greenleaf WI. Barbara indicated Carmen Krogh is a prolific writer and very well known, including internationally because she collaborates with researchers around the world. Barbara thinks she is an excellent speaker and knowledgeable about this subject. Barbara thinks it would be highly beneficial to this community to hear about what she understands from a worldwide perspective. Audrey asked if this could be done on Skype. Barbara indicated it could. Audrey indicated we would have to choose a new location. Chua stated we would need a location that has a huge screen and also the capability to skype and is big enough. Dr. Tibbetts indicated Carmen would be willing to give us a presentation but he thinks it is more appropriate to share with the public. Mr. Schadewald is for it and it would be good for the community. Audrey asked about the central library downtown in the auditorium. Chua indicated if we go with the school or something outside we have to think about the cost. Chua indicated we will

have to determine date, time, place, the technology and then work with Carmen to see what potential dates she has available. Mr. Schadewald asked Chua to report back next month. Chua will also talk with Audrey and Dr. Tibbetts as well.

Barbara indicated Carmen is free until early July and is flexible. She is in high demand but very willing to do this.

Audrey indicated this should be a separate meeting. Chua asked to wait until we know the availability of a facility and get Carmen's schedule.

Bill Meindl, 125 W. Mission Road, stated "isn't the Board of Health associating itself too much with the anti-wind turbine crowd and shouldn't the decision of who should be a public speaker at an event that the Board of Health is going to be involved in be determined by the Board and not be coming from one side or the other of this issue?" Karen Sanchez indicated that is her concern as well. She was wondering what her credentials are that the Board needs to bring that speaker streamed from Canada. It seems like a foregone conclusion what you want to hear and that is what it sounds like to me. Karen has already read the materials in the binder. Dr. Tibbetts said to answer questions. We had an open meeting on the 20th of January and there were several "pro-wind" people so this wasn't just a set up with one side or the other. It was open. Bill Meindl suggests reviewing who the potential speakers are that could give good objective information on this issue. Barbara indicated there was a motion at the last meeting for additional information to be given to the board and Director of Health and so as a resident and as a concerned citizen she is included in being able to submit more information. Since Carmen Krogh is an internationally known person and her credentials are within the binder she believes it would be helpful. Karen indicates she has read the binder but it seems like a self-proclaimed expert from what she is reading. She doesn't know if any of these organizations really impact what she looks to for expert evidence based guidance. She indicates it's a stretch from what she is reading here from her credentials. Barbara indicates she deals with actual scientific research. That is what she presents.

Audrey indicated she thinks the new issue is something related to children which we haven't heard a great deal of.

Chua stated the last time there was an open session; we had the coal environmental group coming in so with this presentation by Carmen Krogh, you will not just have the wind. You will have people on different sides coming in to this presentation. Bill Meindl indicated the speaker is coming from one side of the issue. Mr. Schadewald states that we are still asking for anyone on either side for input. Duke Energy sent their materials yesterday. Richard stated we didn't want to say we made a decision and stop looking. We are looking for information from everybody. Information gathering on a constant basis is the process right now. There are always presenters but he doesn't see any problem with the board taking names from the public because that is who we represent.

Bill Meindl disagreed but he understands.

Mr. Schadewald indicates he listens to all sides. Karen Sanchez indicates that for herself, Board of Health and as a nurse she might not necessarily listen to all sides. If the topic was vaccinations, she wouldn't invite somebody who believes that autism is caused by vaccinations because that has been debunked. She would make sure that they had credentials and are recognized by reputable scientific journals here in the United States. Ms. Sanchez indicates she read quite a bit of this and she then looked up more information on Carmen. Ms. Sanchez indicates not every side is necessarily scientifically valid and as a discerning nurse when she is reading medical literature about medications or treatments she doesn't necessarily read everything the same way. She looks and sees how this conclusion came to. Is there any bias? Are there other motives for writing this?

That is her point. Dr. Tibbetts asked if Ms. Sanchez was challenging Carmen's credentials. Karen indicated that it can be a doctor, a pharmacist or anything but that doesn't necessarily mean that your point of view is objective. Dr. Tibbetts said he asked that because she is a co-author of a Sage Journal article. Ms. Sanchez said she did her homework and there are a lot of articles out there and she is a little skeptical of some of it. Audrey states she thinks her work has been peer reviewed. Ms. Sanchez read that and she knows that. There are still issues and she is not criticizing her but the point is every point of view is not necessarily the same.

Mr. Schadewald says he gets that all the time so he understands where she is coming from.

Mr. Acker states he understands the importance of getting speakers that represent both sides. From his viewpoint we certainly want to select speakers that are knowledgeable on the subject matter and not just someone who doesn't spend much time on the issue. From his experience level, when he looks for experienced people he is looking for someone who has written some medical journal documents because they get very thorough review or Sage documents.

Mr. Pfothner agrees 100% because he is a funeral director and embalmer and he is exposed every single disease that is out there. He must protect himself, the family he is serving, and his staff, and everyone that comes into his funeral home. He wants to know everything about a disease. He can call the health department and because they can't always answer his question so he has to research further. That is why he keeps his credit hours up to know the diseases that are out there, study them and bring that knowledge back to his firm and share with his co-funeral directors so he is on the page that he is on.

William Acker states Carmen Krogh has written some Sage documents and has co-authored with other people so that would certainly put her in that category. He wanted to mention trying to pick people with expertise that we know have gone through quite a thorough review can be difficult especially when you are looking for someone who doesn't believe in the illnesses. He has not seen any Sage documents or medical journal documents representing the side of the issue that there aren't any health problems.

Susan Paulus Smith says we don't have endless resources and if we are going to bring somebody in she questions if is this the best person that we should bring in. And she does not know. We can't have 20 different speakers coming in constantly. Audrey said we have had meetings in the past 5 years and we have always listened to both sides and people have had the opportunity at all of these meetings which are open to the public at some point and they can address these issues. Audrey said this Board of Health has never said that we were opposed to wind energy in the 5 years. We have only focused on the health impacts of a wind turbine that is cited too close to a dwelling place. The whole issue for this board is that wind turbines have to be cited safely. That is the bottom line. In the state of Wisconsin the statutes says and it is governed by the PSC that "a wind turbine can be located 1,250 feet from a dwelling place." In our studies and conclusions we feel that isn't safe and during these 5 years we have worked professionally and worked methodically and we have held open meetings. We have asked for an epidemiological study to be done by the State Division of Health along with the University of Wisconsin Madison so that it would have credibility. We have submitted affidavits by citizens to the PSC. We have adopted and sent resolutions to the governor's office, to the State Division of Health, to the PSC. All of this has been done methodically and we came to a conclusion last October that this Shirley wind project is a human health hazard from all of the information that we have gathered. There has been a great deal of work done on this issue. Now what we want to do is reinforce and become even more knowledgeable on this issue.

Bill Meindl states just from his point of view in terms of a speaker the Board might want to consider a range of possibilities for the speaker after reviewing their credentials of who might be the best fit for that speaker if this is something that the Board is going to put their stamp of approval on; the best credentialed and the best expert that you are able to obtain to make this presentation rather than just accepting the first proposition that comes along who may be the best person or who may not be. Audrey indicates most of us are familiar with her work. She knows what he is saying and she appreciates his comment.

Barbara wants to say that their organization is not anti-wind. They advocate concerning impacts to those individuals who have been negatively impacted. We don't deal with the economics of it unless invited to speak about that but that is not the focus. They advocate and educate. They are not anti-wind either.

Audrey states that this Board has focused only on health. We have never brought up the economics or any other aspects of the wind industry.

MOTION: To return to the regular order of business Tibbetts/Pfotenhauer
MOTION CARRIED

11. Adjournment / Next Meeting Schedule

MOTION: To adjourn meeting at 6:18 PM
MOTION CARRIED

Sanchez/Pfotenhauer

NEXT MEETING: JULY 28, 2015 at 5:00 PM

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, July 20, 2015 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Helen Desotell, Mary Hansen, Pat Hickey, Sandy Juno, Mary Schlautman, John VanderLeest, Lori Weaver, Chua Xiong

Absent: None

Excused: Sandy Juno

Others Present: Mary Rasmussen of BCHSD

Co-Chairperson Helen Desotell called the meeting to order at 8:31 a.m. with roll call. A quorum was present.

MODIFICATION/APPROVAL OF AGENDA

MOTION: Mr. VanderLeest moved to approve the agenda as mailed. Ms. Hickey seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Mr. VanderLeest moved to approve the May 18, 2015 minutes as mailed. Ms. Desotell seconded. Motion carried unanimously.

GENERAL UPDATES

Family Care Update – Ms. Weaver said we successfully transitioned 99.56% of the consumers that were scheduled to roll out into Family Care July 1st. Among waiver consumers, 882 transitioned along with 20 wait list individuals and 16 relocation cases. The 882 cases represent 57% of all the COP/CIP Waiver cases. The wait list cases will be transitioning gradually, about 20 per month until they have all been rolled out into Family Care. Ms. Schlautman said there are approximately 62 individuals left for the ADRC to perform enrollment counseling between now and October 1st. Another 223 are slated for rollover for August 1st. Ms. Schlautman commented on how great it's been to work with county staff as the collaboration has been running smoothly. Ms. Hickey commended the ADRC and county staff for all their hard work in preparing for the July 1st transition.

Mr. VanderLeest asked about feedback that has been received. Ms. Schlautman said most of the calls they've received have been related to anxiety over the newness and change people are facing with new care teams, etc. The MCOs had until July 10th to meet with consumers and families to discuss care plans. Several individuals originally enrolled with the IRIS waiver have now re-enrolled with an MCO. Regarding the more complex cases, Ms. Weaver said both county and MCO staff have had a chance to mutually discuss the nuances of these cases. Ms. Xiong commented that it is too early to tell how the transition will go, and issues may arise down the road. Ms. Weaver said one nice thing for Brown County is that a lot of our staff were hired by the MCOs, and in turn the MCOs have the benefit of having some history with the consumers.

Id

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – July 20, 2015

COP Update – Ms. Weaver said the COP staff are concentrating on the Family Care transition right now, and it's expected we will have enough staff to handle cases through the transition completion on October 1st. Some retirees are coming back to help out. There will be some straight COP cases remaining after the transition, and it is anticipated there will be enough of these cases for two full-time caseloads. These are individuals with physical, mental or developmental issues who need services but "fall through the cracks," having not met the functional screen criteria. Right now there are 58 of these people plus transition students.

CIP Update – Ms. Hansen said CIP will have about five full-time staff throughout the transition, plus two part-time retirees who have returned to help out. There will also be two staff who have begun their positions with the MCOs but are returning to the county part-time to help with troubleshooting and follow-up on cases that transitioned July 1st. We still have federal audits to deal with as well. Ms. Hansen and Ms. Weaver have a shared telephone line to handle calls as they bounce from the lines of former case managers.

MOTION: Mr. VanderLeest moved to approve the update reports and place them on file. Ms. Hickey seconded. Motion carried unanimously.

**RECOMMENDATIONS FOR COMMITTEE ROLE
AND STRUCTURE AFTER FAMILY CARE**

Ms. Weaver said past discussion included the possibility of the ADRC taking over the role. Mr. Rucker brought this to the ADRC Board and found that the ADRC Board must be a separate entity from the COP oversight committee. According to statute, Human Services must oversee COP activity. The COP oversight committee must meet at least quarterly. Currently we are meeting six times a year. The committee responsibilities will get smaller but the composition of the committee won't change. Ms. Schlautman mentioned the benefit of having mental health representation on the committee. Ms. Hansen said there have been attempts at recruitment with minimal success in the past. We are also in need of AODA representation. Mr. VanderLeest suggested that the County Executive be involved as he may have connections and/or could send out recruitment communications. Internal recruitment is also an option. Regarding frequency of meetings, after discussion the consensus was to meet quarterly with the option to call a special meeting if the need would arise.

MOTION: Mr. VanderLeest moved to have the Committee's composition remain but to meet quarterly starting with October of 2015 and in 2016 and thereafter meet January, April, July and October. Ms. Desotell seconded. Motion carried unanimously.

MOTION: Mr. VanderLeest moved to adjourn. Ms. Hickey seconded. Motion carried unanimously. The meeting adjourned at 8:51 a.m.

Respectfully submitted,
Mary Rasmussen

1d

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 11, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Bill Clancy, Susan Hyland

Excused: Paula Laundrie, Helen Smits, JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Director of Community Programs
Jordon Bruce, Interim Hospital & Nursing Home Administrator
Luke Schubert, Hospital & Nursing Home Administrator
Jenny Hoffman, Economic Support Administrator
Kristin Madison, Accountant Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

ANDREWS/HYLAND moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of May 14, 2015 Human Services Board Meeting:

HYLAND/HUXFORD moved to approve the minutes dated May 14, 2015.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl included his written report with the agenda. He stated that they are currently going through the interview process for the Finance Manager position and have some good candidates.

Director of Community Programs Fennema added that the original list of employees leaving during the Family Care transition was 54; we are down to 7 individuals who haven't secured permanent positions.

ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.

5. Presentation re: Economic Support Services:

Economic Support Administrator Hoffman gave a PowerPoint presentation regarding Economic Support (ES) services (attached).

Hoffman stated that ES is highly regarded and they work with multiple state departments including DCF, DHS, Department of Admin and the Office of Inspector General. ES has several performance standards they need to meet and they have been successful.

Hoffman stated that individuals can use their Foodshare benefits at the farmer's market and there is a match program where if they buy a certain amount of food there, they will get extra money.

An example of working with our community partners was after the Danz Ave. apartment fires. We sent a couple staff to assist families who lost everything in duplicating their Foodshare benefits for the month.

We have one Economic Support Specialist who is out stationed at St. Vincent Hospital who works closely with their finance department; it has been a great collaboration. We also have two detectives through the Brown County Sheriff's department who do our fraud investigations.

Q: Citizen Board Member Clancy asked if the fraud violations have decreased with the presence of the fraud officers.

A: Administrator Hoffman stated that they haven't gone down but they also haven't increased. The fraud officers do 300 to 375 fraud investigations annually. We have seen a decrease in the misuse of the Foodshare card as the detectives have good relationships with the security in the local grocery stores.

Q: Chairman Lund asked if there has been any legislative effort to pay counties for fraud investigations.

A: Administrator Hoffman stated there was nothing federally put in the governor's budget. They have been successful in working with legislators to double the amount of fraud funding.

HUXFORD/ANDREWS/ moved to receive and place on file.
Motion was carried unanimously.

6. Review/Discussion/Approval of Staffing Changes at CTC:

Interim Hospital & Nursing Home Administrator Bruce handed out a packet with suggested CTC staffing changes. Executive Director Pritzl prefaced the conversation but stating that due to the fact that the Human Services Board is the governing board for the hospital, the recommended changes are being brought here for the first review and then will go through the process for approval.

Interim Hospital & Nursing Home Administrator Bruce talked through the changes proposed in the packet. A clinical leader is needed to tie the whole campus together so adding a chief nursing officer in place of the assistant director of nursing is the best route. Having a Therapeutic Rec Manager in lieu of a Rec Therapist would provide needed oversight to the Certified Occupational Therapist Assistants to meet regulations. A Masters of Social Work and additional COTA is necessary for 7 day week coverage to meet regulations. The net effect of all the position restructuring would be a savings for us budget-wise and provide efficiencies for the entire campus.

ANDREWS/HYLAND moved to approve the staffing changes at the CTC.
Motion was carried unanimously.

7. Administrator Report (CTC):

The NPC monthly report and the QAPI summary report were submitted with the board packet agenda. Interim Hospital & Nursing Home Administrator Bruce stated that we are currently performing audits and have been seeing improvements. Bruce stated this is has last HS Board meeting and he appreciates the ability for him to come in and assist with the CTC. We have tremendous staff members that are great with our clients. The CTC is a great resource that the county is providing for Brown County.

ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.

8. Financial Report:

A financial report was submitted with the board packet agenda.

CLANCY/HUXFORD moved to receive and place on file.
Motion was carried unanimously.

9. Statistical Reports:

Please refer to the packet which includes this information.

10. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

11. Request for New Vendor Contract:

Please refer to the packet which includes this information.

ANDREWS/HYLAND moved to receive items 9 through 12 and place on file.
Motion was carried unanimously.

12. Other Matters:

Next Meeting: Thursday, July 9, 2015
5:15 p.m. – Sophie Beaumont Building, Board Room A

13. Adjourn Business Meeting:

ANDREWS/HYLAND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:24 p.m.

Respectfully Submitted,

Kara Navin
Office Manager/Recording Secretary

1e

ECONOMIC SUPPORT SERVICES

6/11/15

MISSION

- The mission of the Economic Support Services Unit is to provide timely and accurate benefits to eligible recipients residing in Brown County within the guidelines of Federal and State regulations. Customers will be recognized as individuals with unique needs and shall be treated with respect and dignity.
- Economic support programs are designed to assist people in meeting basic living and health care needs.
- These programs include: Child Care Assistance, FoodShare, Energy Assistance, Medicaid and Badgercare.

PROGRAMS ADMINISTERED

- **Foodshare** - also known as SNAP, helps people with limited income to buy food.
- **Medicaid / BadgerCare-** is a health care coverage program for low-income Wisconsin residents.
- **Wisconsin Home Energy Assistance Program-** provides assistance for heating costs, electric costs, and energy crisis situations.
- **Wisconsin SHARES Child Care Program** - helps low-income working families pay for their child care.
- <https://www.youtube.com/watch?v=Jw7uT1jOt0o>

SERVICE DELIVERY

- **Bay Lake Consortium – serving Brown, Door, Marinette, Oconto and Shawano Counties; Income Maintenance programs**
- **Change and Information Center – 1-888-794-5747**
 - **With one call, customers can:**
 - **Apply for Medicaid, Badgercare, and FoodShare**
 - **Complete a missed review**
 - **Schedule an appointment**
 - **Report a change**
 - **Add a Program**
 - **Ask general questions**
- **4 ways to apply for IM programs: online, by phone, in person, by mail (paper application)**
- **Energy Assistance – apply in person or by calling 448-6460**

SERVICE DELIVERY (CONT.)

- **Change and Information Center - Calls Answered in 2014:**

- **139,646**

- **2015 - Average: 11,700 calls per month**

- **Applications Processed in 2014:**

- **Bay Lake Consortium: 42,020**

- **Brown County: 26,602**

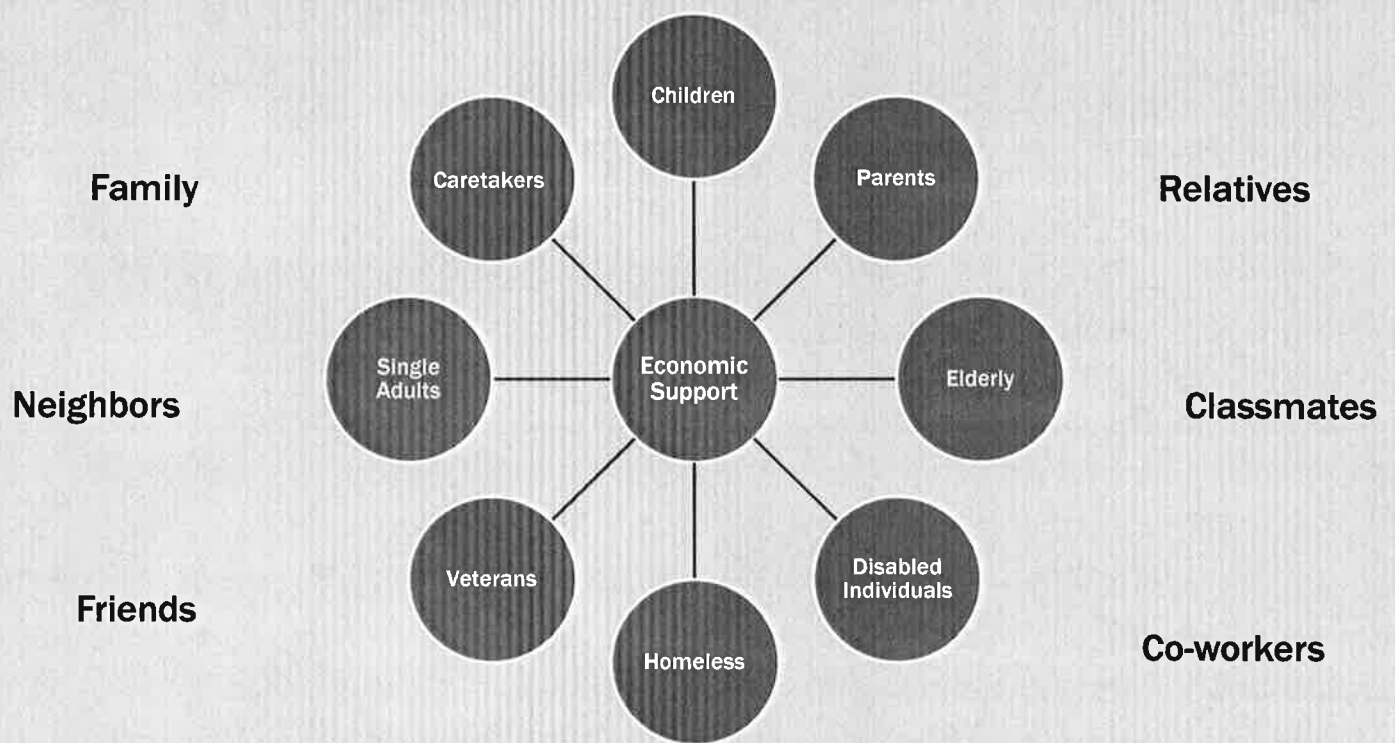
- **Bay Lake Consortium Caseload- 2015: 42,557**

- **Brown County: 25,727**

CASELOAD INFORMATION

- **TOTAL CASELOAD: 25,727**
- **Foodshare**
 - Recipients served monthly: 29,147
 - Benefits issued monthly: \$3,000,000
- **Medicaid / BadgerCare**
 - Recipients served monthly: 43,407
 - 2013 annual Medicaid expenditures: \$230,000,000
- **Wisconsin Home Energy Assistance Program**
 - Cases processed – FFY 2015 (10/1/14 – 5/27/15) – 5,493
 - FFY 2015 benefits issued: \$1,900,000
- **Wisconsin SHARES Child Care Program**
 - Monthly caseload: 827
 - Monthly children served: 1,286
 - Benefits issued monthly: \$550,000

ECONOMIC SUPPORT CONSUMERS



COMMUNITY PARTNERS

■ Key Community Partners Include:

- Aging and Disability Resource Center
- Behavioral Health Unit, Child Protection Unit, Adult Protection, CTC
- Brown County Child Support Agency
- Brown County Sheriff's Department
- Casa Alba
- District Attorney's Office
- Food and Hunger Network
- Forward Services Corporation
- NEWCAP
- NEW Community Clinic
- Refugee Task Force
- Salvation Army
- Senior Centers – Denmark, DePere, Pulaski
- St. Mary's Hospital
- St. Vincent de Paul
- St. Vincent Hospital
- U W Extension Office
- Veteran's Services
- Wisconsin Public Service

BROWN COUNTY HUMAN SERVICES – ECONOMIC SUPPORT UNIT

Jenny Hoffman
Economic Support Administrator

Bonnie DeBauche
Economic Support Supervisor

Robyn Gillis
Economic Support Supervisor/
Trainer

Chelsey Groessl
Economic Support Supervisor

Carol Shimek
Economic Support Supervisor

Lead Workers

Becky Hetfield
Theresa Sommerfeldt
Dawn Schmidt

Outstationed at St V's

Michelle Domke

Family Workers

Janet Counard
Amy DuFour
Daniela Gamez
Teri Garcia
Crystal Glen
Penny Greely
Carmen Hall
Kevin Longton
Ashley Mollan
Beth Portilia
Carol Strzyzewski
Nicole Vincent

Family Workers

Taylor Geyso
Stacy Gille
Amanda Huilar
Katie Ledvina
Stephanie Lenz
Brad Loberger
Xiong Lor
Rebecca Tease

Support Services

Graciela Gilliam
Karen Konitzer
Deysi Lasee
Shelley Olson
Ale Rodriguez
Kathy Tilkens

Family Workers

Katie Budzis
Krstina Martirosyan
Judy Steffens
Chris Van Hefty
Britney Weronka

Family / Energy

Donna Agamaite
Emelie Fearson
Heather Hussli
Courtney Lindsey
Ashley Pieschek
Emily Schabow
Allison VanGroll
Pang Yang

Fraud Aides

Vacant I
Diane VanAsten

Detectives – BCSO

Sgt Tim Bernklau
Sgt G. Shepardonson

EBD/LTC

Alnilda Albizu
Olivia Basak
Corissa Benzschawel
Matt Connell
Ashley Johnson
Robin Langenkamp
Michelle Peterson
Carol Sheier

Family Workers

Sarah Beylon
Sarah Burden
Luke Hartmann
Stacie Linzmeier
Jenny Mariucci
Shelly Quick
Lisa Selner

Child Care Coordinators

Patti Barry
Julie Dekeyser
Pam Nemetz

ECONOMIC SUPPORT BUDGET - 2015

- **STATE REVENUES / ALLOCATIONS:**
 - Department of Children and Families: \$664,179
 - Department of Health Services: \$1,913,338
 - Department of Administration: \$273,237
 - DHS Office of Inspector General: \$25,549
- **COUNTY LEVY: \$475,000**
- **FEDERAL MATCH: \$475,000**

POTENTIAL LEGISLATIVE CHANGES

- **LFB Paper 355 - Drug Screening and Testing for Adults without Dependent Children enrolled in Badgercare Plus**
- **Assembly Bill 177 - Limiting foods purchased with FoodShare**
- **LFB Paper 370 - FoodShare Employment and Training Drug Testing**
- **LFB Paper 354 - Badgercare Plus Coverage for Childless Adults; impose higher premiums for certain individuals; limit MA eligibility to 48 months; require health risk assessment**

ANY QUESTIONS?

**Brown County Community Treatment Center
Cost Analysis on position changes w/fringe
6/11/2015**

Added Positions	Fte's	Rate	Hours	Salary	Fringe	Est Cost	TOTALS
Chief Nursing Officer	1.00	\$40.87	2080	\$85,010	\$19,598	\$104,608	
COTA - NPC	0.40	\$18.30	2080	\$38,064	\$5,012	\$20,238	
RN	0.20	\$26.98	2080	\$56,118	\$3,050	\$14,274	
Therapeutic Rec Manager	1.00	\$30.00	2080	\$62,400	\$16,195	\$78,595	
MSW	0.80	\$27.58	1950	\$53,781	\$11,917	\$54,942	
							\$272,656
Eliminated Positions							
ADON - NH	-1.00	\$30.10	2080	\$62,608	-\$16,226	-\$78,834	
Nursing Assistants	-3.90	\$17.42	2080	\$36,234	-\$47,794	-\$189,105	
LPN	-0.10	\$19.62	2080	\$40,810	-\$1,295	-\$5,376	
Rec Therapist (current)	-1.00	\$27.58	1950	\$53,781	-\$14,896	-\$68,677	
							-\$341,992
							-\$69,336

C:\Users\navin_km\Desktop\Copy of CNO Calculation - Jordan Bruce 6-11-15

1e

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 9, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Bill Clancy, Susan Hyland, Paula Laundrie,
Helen Smits

Excused: JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Kristin Madison, Accountant Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

LAUNDRIE/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of June 11, 2015 Human Services Board Meeting:

CLANCY/HUXFORD moved to approve the minutes dated June 11, 2015.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl included his written report with the agenda.

Q: County Board Member Clancy asked what we do with clients when both Winnebago and our facility are full.

A: Pritzl stated that would then try Bellin as a local option and if they weren't able to assist, we would try Madison.

Q: Citizen Board Member Huxford asked what the board could do to assist with the high caseloads of child protective staff.

A: Pritzl stated we are looking into adding more capacity for ongoing services but it will depend on our finances.

Q: Citizen Board Member Hyland asked how our caseloads compare to other counties.

A: Pritzl stated our caseloads are consistently higher than other counties.

ANDREWS/HYLAND moved to receive and place on file.

Motion was carried unanimously.

5. Administrator Report (CTC):

The NPC monthly report and the QAPI summary report were submitted with the board packet agenda. Administrator Schubert stated that we are going to be holding the Chief Nursing Officer position at this time until we determine our specific needs.

HYLAND/HUXFORD moved to receive and place on file.
Motion was carried unanimously.

6. Financial Report:

A financial report was submitted with the board packet agenda.

ANDREWS/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

7. Statistical Reports:

Please refer to the packet which includes this information.

ANDREWS/CLANCY moved to receive item 7 and place on file.
Motion was carried unanimously.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

ANDREWS/LAUNDRIE moved to receive item 8 and place on file.
Motion was carried unanimously.

9. Other Matters:

Q: County Board Member Clancy asked where our Long Term staff are going.

A: Pritzl stated most of the staff went to Lakeland Care District or Care Wisconsin, the two MCOs operating family care. They both have offices in the Green Bay area. We also have some staff that have moved around internally.

Q: Citizen Board Member Smits asked what is being done with the space where those employees were.

A: Pritzl stated it is currently vacant. Chairman Lund stated the Facilities Committee is looking how best to utilize the space.

Q: Citizen Board Member Andrews asked if we could provide the board with a percentage of where our clients went (which MCO).

A: Pritzl stated we should be able to get that for the board for next month's meeting.

Q: County Board Member Clancy asked if the two MCOs are for profit or non-profit.

A: Pritzl stated both of them are non-profit agencies. They do not want to operate at a loss although the state had criteria that the chosen MCOs needed to have healthy reserves to make sure they could handle a potential loss.

Board agreed to have alternate having meetings at CTC and at Sophie. We will have a CTC tour at the next meeting there in September.

Next Meeting: Thursday, August 13, 2015
5:15 p.m. – Sophie Beaumont Building, Board Room A

1e

10. Adjourn Business Meeting:

LAUNDRIE/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:44 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

1e

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

July 9, 2015

Members of the Board/Committee:

Brown County has officially entered Family Care as of July 1st, with over 880 consumers making the change from the "waiver" programs to Family Care. There were a number of last minute changes that required extra time from Human Services staff and the Aging and Disability Resource Center. This was a time when cooperation between different departments was at a high level for the benefit of the consumers. We will transition another, smaller group of consumers on August 1st. Department staff offered a "Salute to Long Term Care" for staff members working in long term care who are going to be transitioning to external and internal positions.

Internally, the focus of the department has been on the classification and compensation study and the start of preparing the 2016 budget. The department management staff have been reviewing all position descriptions, and the placement of positions within the classification structure. With a department as large and complex as Human Services, this has taken quite a bit of effort. This has come just as the budget preparation for 2016 has started. These are two significant projects for staff to engage in during the summer.

We continue to evaluate and seek to improve the census situation at Bay Haven (CBRF), and I have been working with management team members at the Community Treatment Center to re-establish admission criteria that will help us define our intended consumers. This will allow us to better communicate that within Brown County, and to our surrounding counties who are in need of crisis stabilization resources. We also want to ensure that our resources at the Nicolet Psychiatric Center are utilized well. Admissions in 2015 have been on track with 2014, and we reached full capacity during the first weekend of July. Adding to the need for inpatient psychiatric services in the region, the Winnebago Mental Health Institute has been reaching capacity more in the past month. We try to meet the needs of Brown County first, and then offer what services we can to the surrounding counties.

Our child protective services referrals and referrals investigated have shown a decrease in 2015. While it is too soon to attribute this to any one factor, it is worth noting that our Alternative Response initiative and Community Response program have both been implemented. This should, ideally, help address situations in a manner that is family friendly and focused on earlier intervention. Staff in this area continue to be stressed by existing high caseloads.

Respectfully Submitted By:



Erik Pritzl
Executive Director

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, August 13, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Bill Clancy, Susan Hyland, Paula Laundrie,
Helen Smits, JoAnn Grashberger

Also Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Lana Cheslock, Children, Youth & Families Manager
Gena Schupp, Child Protection Supervisor
John Bushmaker, Child Protection Supervisor
Kevin Brennan, Child Protection Supervisor
Lauren Krukowski, Child Protection Supervisor
Melinda Mommaerts, Child Protection Supervisor

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
GRASCHBERGER/HYLAND moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of July 9, 2015 Human Services Board Meeting:**

LAUNDRIE/HYLAND moved to approve the minutes dated July 9, 2015.
The motion was passed unanimously.
4. **Executive Director's Report:**

Executive Director Pritzl included his written report with the agenda.

HUXFORD/ANDREWS moved to receive and place on file.
Motion was carried unanimously.
4. **Presentation re: Child Protection:**

The board was given a handout from the Child Protection Unit (attached). Children, Youth & Families Manager Cheslock gave an overview. Cheslock as well as the five Child Protection Supervisors gave the presentation. They took a case from the referral through current state.

HUXFORD/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

6. Administrator Report (CTC):

The Bay Haven Admission Criteria, the NPC monthly report and the QAPI summary report were submitted with the board packet agenda.

LAUNDRIE/GRASCHBERGER moved to approve the Bay Haven admission criteria. Motion was carried unanimously.

HUXFORD/HYLAND moved to receive items 6b and 6c and place on file. Motion was carried unanimously.

7. Financial Report:

A financial report was submitted with the board packet agenda.

GRASCHBERGER/HYLAND moved to receive and place on file. Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

9. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

10. Approval for New Vendor Contract:

Please refer to the packet which includes this information.

11. Other Matters:

Next Meeting: Thursday, September 10, 2015
5:15 p.m. – Community Treatment Center, Room 365

12. Adjourn Business Meeting:

LAUNDRIE/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:24 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

1e

Brown County Child Protection Overview

Brown County Child Protection continues to adjust to the ever changing needs of the community with regards to child safety. Although we have seen consistency in the number of child neglect and abuse referrals since the initial rise in 2011-2012, we are still significantly impacted by this increase. From 2013 to 2015 there was an immediate impact on the initial assessment unit as a result of the spike in referrals. Subsequently, during this same time frame, we have seen a consistent rise in the amount of ongoing cases and are reaching a breaking point of our ability and capacity to maintain at the level needed to adhere to Wisconsin Standards and Statutes.

Purpose and Scope of Child Protective Services

Child Protective Services (CPS) is a specialized field of the Child Welfare System. CPS intervention is warranted whenever there is a report that a child may be unsafe, abused or neglected, or be at risk of abuse or neglect. The purpose of the CPS system is to identify and alter family conditions that make children unsafe or place them at risk for abuse or neglect. The scope of Child Protective Services includes Access, Initial Assessment, and Ongoing Services. CPS is an integrated system of intervention that identifies conditions that make children unsafe or that put children at risk of abuse or neglect and then provides services to families to assure that children are safe and protected. CPS accomplishes this by receiving and responding to reports of abuse or neglect, conducting initial and family assessments, developing and implementing protective, safety and case plans, and providing services and case management until cases can be safely closed. The goal of the child protective services system is to support parents/caregivers in making necessary changes to assure that their children are safe and protected.

Child Protection is guided by Standards set forth by the Wisconsin Department of Children and Families. Embodied in these Standards are the following beliefs:

- All children deserve protection and a safe, permanent home. Public agencies are charged with responsibility to conduct a thorough initial assessment in response to screened in Child Protective Service reports in order to assure that children are safe and protected.
- Parents/caregivers are viewed as the primary authorities in the family and are most accountable for safety and security within the family home. A collaborative relationship between CPS and parents/caregivers is based on the principles of respect, honesty, equity, and self-determination.
- CPS is a government intervention. The primary function of initial assessment is to identify families who require support and services to assure child safety and protection.
- When a child has been maltreated by an individual outside of the family, CPS acts as consultants and advocates for the parents/caregivers in meeting their child's need.

CPS Access & Initial Assessment

CPS Access means the function of the agency to gather information leading to a determination of the need for CPS intervention. This function determines screen in or screen out of cases.

Screen in/screen out means the decision to accept or not accept a report of alleged child maltreatment or threatened maltreatment for assessment/investigation, based on whether the allegation, if true, meets statutory definitions of child maltreatment and threatened maltreatment. A report that is "screened in" is accepted for assessment/investigation. A report that is "screened out" is closed without an assessment/investigation.

Initial Assessment refers a comprehensive assessment of individual and family conditions, functioning, and dynamics in response to a report of alleged child maltreatment and includes the CPS investigation process as defined in s. 48.981(3)(c), Stats.

In 2014, Brown County received 4,785 referrals. 1,768 were assigned to an Initial Assessment worker.

As of July 6 in 2015, Brown County received 2,506 referrals. 878 were assigned to an Initial Assessment worker.

CPS Ongoing

Ongoing services worker means the person who is responsible for the management of a case after initial assessment/investigation. In counties where a team may be assigned a case, ongoing services worker means the individual who is primarily responsible for the case.

Number of children on a Child in Need of Protection and Services (CHIPS) Order: Approximately 350

CPS Out of Home Care (Foster Care)

Out-of-home care means care provided in a foster home, treatment foster home, group home, residential care center for children and youth, secure detention facility or shelter care facility to a child for whom a permanency plan is required but does not include care provided in a secured correctional facility as defined under s.938.02(15m), Stats.

Total Number of Children in Out of Home Care: 220

Number of Children in a foster home (non-relative, TFC non relative): 79

Number of Children w/ a relative: (foster care-relative/kinship/kinship non paid/TFC relative): 110

Number of Children in a treatment facility: 9

Number of children in "other" placements (shelter care, Detention, AWOL): 12

Trial Reunification: 10

Voluntary Kinship: 315 & Court Ordered Kinship: 71

There are approximately 600 children living in out of home placements in Brown County.

Approximately 158 children in our county reached some type of permanency from January 2015 to current.

This includes: Reunification to a parent (90), Termination of Parental Rights/Adoption (12), Transfer of Guardianship (42), Independent Living /Other (24).

Statutory Definitions of Abuse and Neglect

Statutory Definitions of Abuse and Neglect Physical Abuse [Physical abuse] is defined in s. 48.02(1)(a), Stats., as "Physical injury inflicted on a child by other than accidental means." "'Physical injury' includes but is not limited to lacerations, fractured bones, burns, internal injuries, severe or frequent bruising or great bodily harm as defined under s. 939.22(14)." [Ref. s. 48.02(14g), Stats.]

Neglect Neglect is defined in s. 48.981(1)(d), Stats., as "failure, refusal or inability on the part of a caregiver [as defined in s. 48.981(1)(am), Stats.], for reasons other than poverty, to provide necessary care, food, clothing, medical or dental care or shelter so as to seriously endanger the physical health of the child."

Sexual Abuse [Sexual abuse] is defined in s. 48.02(1), Stats., as: 1) "Sexual intercourse or sexual contact under s. 940.225, 948.02 or 948.025." [Ref. s. 48.02(1)(b), Stats.] Section 940.225, Stats., addresses sexual assault of any person, and therefore includes sexual assault of a child aged 16 or 17 years old or less.

Emotional Damage is defined as "emotional damage for which the child's parent, guardian or legal custodian has neglected, refused or been unable for reasons other than poverty to obtain the necessary treatment or to take steps to ameliorate the symptoms". [Ref. s. 48.02(1)(gm), Stats.] "'Emotional damage' means harm to a child's psychological or intellectual functioning. 'Emotional damage' shall be evidenced by one or more of the following characteristics exhibited to a severe degree: anxiety; depression; withdrawal; outward aggressive behavior; or a substantial or observable change in behavior, emotional response or cognition that is not within the normal range for the child's age and stage of development." [Ref. s. 48.02(5j), Stats.]

Contact Information:

Manager: Lana Cheslock, 920-448-6176, Cheslock_LC@co.brown.wi.us

CPS Intake: Lauren Krukowski, 920-448-6139, Krukowski_LM@co.brown.wi.us

CPS Intake: Melinda Mommaerts, 920-448-6015, Mommaerts_ML@co.brown.wi.us

CPS Ongoing: John Bushmaker, 920-448-6019, Bushmaker_JP@co.brown.wi.us

CPS Ongoing: Kevin Brennan, 920-448-6010, Brennan_KP@co.brown.wi.us

Foster Care & Family Support: Gena Schupp, 920-448-6252, Schupp_GM@co.brown.wi.us

1e

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, June 16, 2015 at 5:00 p.m., in the Veterans Conference Room, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Duane Pierce, Delores Pierce, Ed Koslowski, Jerry Polus, Rosemary Desisles, Jim Haskins, Louise Dahlke, Joe Witkowski, Carl Soderberg, Lynn Geiser, Tracy Rosinski, Cathy Williquette

****Running Total of Veterans' Certificates: 1687**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 pm.

2. Invocation.

3. Approve/Modify Agenda.

Bernie Erickson modified the agenda by moving Rosemary Desisles's report to follow Item 4.

Motion made by Jim Haskins, seconded by Ed Koslowski to approve as modified. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of May 19, 2015.

Motion made by Duane Pierce, seconded by Rosemary Desisles to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Presentation re: Honor Rewards Program.

Brown County Register of Deeds Cathy Williquette shared information she had on the Honor Rewards program for veterans. The Honor Rewards program is a community service made available through the County's Register of Deeds office to thank and acknowledge veterans for their service and sacrifices. The program allows veterans in the County to sign up to receive an Honor Rewards Card to be used as an ID to receive discounts and benefits from participating retailers, restaurants and other businesses. Williquette provided the Subcommittee with a copy of a Power Point presentation that further explains the program, a copy of which is attached. Williquette felt that taking part in the program would be a win-win for both veterans and businesses.

Lynn Geiser asked who would benefit most from this program. She felt that this seemed like more advertisement than anything else. Williquette responded that it would be up to the Subcommittee to go out and get the businesses to sign up to participate and she noted that it does not cost the business anything to sign up and the businesses would then be self-promoting as they would be listed on the website. Koslowski asked about businesses that already do something for veterans, such as Home Depot which always gives a veterans' discount. Williquette noted that in those instances the Honor Rewards program would provide them with stickers they could use on their doors to advertise that they are veteran-friendly. Williquette stated that the businesses and the veterans sign up for the program on the Honor Rewards website. Geiser asked about security of the website and Williquette responded that everything is on a secure server and is very safe.

Polus added that the key issue will be putting together a group of volunteers to solicit the businesses to participate in the program. He noted that this is a year round program, not like our current program that focuses on Veterans Day. Polus suggested bringing in the Chamber of Commerce as a key player as well as On Broadway and the Military Avenue Merchants organization. He felt that bringing in these organizations to be part of the working committee would be helpful in deciding what the best way to approach businesses is. Polus noted that this would require a subcommittee and he noted that their office intern would be able to help out with this. Erickson stated the surrounding communities such as De Pere and Pulaski could be brought into this as well since it is a countywide program. Polus stated that the first thing to determine is if this

14

Subcommittee wants to participate in the program. He noted that he, Williquette and the County Executive feel that it is a strong program.

Polus continued that Dane County is the only county in the state participating at this time. Desisles wanted to be sure there was no confusion with the businesses if they are being solicited to join the Honor Rewards program and also asked for donations for Veterans Day. Williquette stated that if the Subcommittee decides to participate in the program, the businesses are able to add themselves to the program and if they decide they do not wish to participate in the program they can remove themselves at any time. Williquette urged the Subcommittee to check out the website to see how it works and see all of the places in Dane County that participate.

Polus suggested that the Subcommittee give some thought to this and check out the website and he suggested that this item be put on next month's agenda for further discussion before a decision is made.

6. **Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair In preparation for 2015/draft agenda.**

Erickson reported that he has ordered carnations to hand out to the women veterans. Polus had a draft of the Fair poster for review by the Subcommittee. A few small changes were suggested and Polus stated that he will have the posters and tickets ready for the next meeting, however, if anyone wished to have posters or tickets earlier to distribute at other meetings, they could pick them up in Polus's office at the end of the month. Polus wanted to make sure that no posters are displayed publicly until after the next meeting.

Louise Dahlke indicated that sometimes she receives calls from veterans who wish to attend the ceremony but do not have tickets and she asked how to handle these situations. It was indicated that there are plenty of locations that tickets could be obtained and they are free, but a veteran without a ticket could be admitted with a military ID, although that is not the preferred method.

Polus continued that he has invited nine organizations to have tables in the tent and he has received confirmation from several organizations so far and is waiting to hear from others. He stated that he will need at least 10 tables in the tent. Koslowski stated that he has 10 tables and could possibly get more if needed. Last year there were 25 tables total which included tables for the prizes and registration for certificates. It was felt that close to 30 tables will be needed in all as well as 60 chairs. Dahlke indicated that she will work on getting a cart of chairs.

Polus continued by going over the agenda with the Subcommittee. The tent will be open from 12:00 pm through 5:00 pm. The band, Monterey Trail, will perform from 4:00 pm – 5:00 pm and again after the ceremony. It was noted that Heartland will pay for the band which is greatly appreciated. The ceremony will begin at 5:00 pm. Erickson noted that he has tried to contact John Maino numerous times to see if he could be the emcee for the ceremony, but he has not heard back and he felt that the Subcommittee will need to look at going in a different direction for an emcee. The other parts of the ceremony are locked in and ready to go. Geiser indicated that she has two possibilities for female speakers.

Koslowski asked Dahlke about keeping the area free of vehicles this year as last year there were vehicles in the area and that was somewhat of a problem. Dahlke stated that she is working on that and she will do her best to be sure that this situation does not happen again this year.

A discussion was also held as to the best way to do the recognition of the female veterans and Erickson suggested that a decision be made on the day of the event based on the turnout.

7. **Discussion re: Covered stage.**

Haskins reported that at the Fair Board meeting he attended he was informed that due to budget cuts they will no longer provide a stage for the ceremony. Dahlke stated that she contacted several people to find out the cost of a stage and she is waiting to hear back from one of them. She stated that Rent-A-Tent indicated they would be able to provide a 12' by 12' stage for \$144 which is a very good price. She indicated the stage would be 16" high and is not covered. Erickson felt that the Subcommittee would be able to pay for the stage since Heartland is sponsoring the band. The stage will be set up at the same time the tent is set up.

18

8. **Discussion re: Honoring female veterans at the Fair including carnations and review of certificate.**

Erickson reported that Schroeders will provide 150 red carnations. He also had a revised copy of the certificate that will be given to the female veterans for the Subcommittee's review and further, Erickson read the proclamation naming August 22, 2015 as Womens' Veterans Day in Brown County.

Motion made by Duane Pierce, seconded by Tracy Rosinski to approve proclamation and have it sent to July Human Services for approval and August County Board for approval. Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Discussion re: Veterans Day donation list.**

This item was covered by Rosemary Desisles in Item 10 below.

10. **Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Erickson reported that the dental program was kicked off last week. The program is available to Brown County residents and there is a fee, but the participants get deep discounts from participating dentists. It is \$69 annually for single and \$79 annually for a family and that then allows the participant to receive the discounts from the dentists. Information on this is available at most County offices and any library.

-Desisles reported that she has been in touch with Sherry Steenbock who provided her with the Veterans Day donation list as well as copies of the letters that get sent out in September. Desisles will make copies for the group and have them available at the next meeting. She also indicated that she received information from Steenbock on the Veterans Day radio show and breakfast. Erickson noted that the radio show was set up in the past with John Maino but he is not in radio anymore. Koslowski responded that the VFW sets this up and last year they were looking at having Bear from Y100 do the radio show this year.

-Haskins reported that he had seen recently that singer Tim Mc Graw will be giving away 36 mortgage free homes to veterans, one at each stop of his upcoming tour. Mc Graw has already given away 108 homes to veterans over the past three years through a partnership with Chase and Mc Graw's Operation Homefront program. Haskins continued by sharing information on the Army's first female general officer. He also noted Pennsylvania is the only state that observes Flag Day as a legal holiday.

-Geiser reported that the Volunteer Center will be starting a womens' group and she had flyers available for anyone who wanted them. She also stated that there is a volunteer opportunity on the Volunteer Center website for anyone that may be interested in helping at Packer Family Night.

-Koslowski reported that Brown County Veterans Manor will be having a ceremony at 3:00 pm tomorrow. Also, the Amvets State Convention will be held at the end of the month in Manitowoc. He noted that he is curious as to how many of the area veterans organizations have representation in Washington DC.

-Pierce reported that he heard at the quarterly get together at Pearly Gates that this Saturday morning the VFW in Oneida will be holding a veteran's breakfast and the Oneidas will be honoring the bald eagle. They would like to see as many veterans attend as possible.

Pierce also reported that the 10th annual Pearly Gates Ride will be held on July 11. He provided some history on the ride and said that at the first ride ten years ago they had 40 bikes and raised a few hundred dollars and there were two businesses sponsoring the ride. This year there are 106 businesses sponsoring the ride. He noted that last year that had roughly 750 bikes and 135 hot rods and 1,200 people participated. There were 2,400 people at the ceremony before the ride. This year, because it's the 10th Annual, they are paying tribute to all veterans. Every veteran in the crowd will be recognized. There are also raffle tickets for a street bike and tee shirts for sale which include a commemorative bottle of Jack Daniels drawn off a single barrel and a ticket for the raffle to win the empty barrel. People can register for the ride at the bar or at the Kwik Trip at Mason and Huron Streets starting at 9:00 am. The ceremony is at 11:00 and the ride takes off at noon. Following the ride there will be live and silent auctions, music, food, frivolity and merriment. There is

a small fee to get into the party afterwards for anyone who does not ride. He noted that almost half a million dollars has been raised over the years from this ride.

-Rosinski thanked those who attended the farewell event for Heartland's chaplain, Steven Morefield. Morefield was humbled and very appreciative. She continued that she has confirmation that author Debra Grassman will be coming September 8 – 11 with a soul injury ceremony taking place on September 11. She will keep the Subcommittee advised of details as they are finalized.

-Witkowski reported that he received a thank you card from Rosinski for attending the sendoff for Chaplain Morefield. He was very, very appreciative of the card and he would like to see this Subcommittee sending thank you cards out. He continued that he had a few items to share for the record. The first was about the birth of the flag of the United States of America. Secondly, Witkowski reported on an article he had seen in the newspaper that 138,817 military veterans were transported to Washington DC for war memorial visits from 2005 through 2014 as a salute to their service. Third, he read an article about a Green Bay man who wished Memorial Day was celebrated in the way it was intended, and not just as a holiday. He said the original idea was to honor those who defended their country according to a general order on May 5, 1868. The graves of 20,000 Union and Confederate soldiers at Arlington National Cemetery were decorated for the first Decoration Day as it was called. The name was changed to Memorial Day and it now honors the men and women who died in military service. Finally, Witkowski shared a picture entitled Gone But Not Forgotten which shows a billboard honoring WWII veterans from Allouez. Where the billboard was located and what happened to it remains a mystery.

11. **Report from CVSO Jerry Polus.**

Polus reported that on June 12 there was a press conference at the Veterans Manor where the name of the Manor was unveiled. The Manor is named in memory of Major General Jacob Brown who Brown County is also named after. He continued that about 30 residents will be moving in and there are also 27 pending applications. A resident manager is on staff and the Center for Veterans Issues will also have an office onsite.

Polus concluded by noting that his office has been busy, but everything is going well.

12. **Comments from Carl Soderberg.**

Soderburg was executed from the meeting earlier and did not give a report.

13. **Such Other Matters as Authorized by Law. None.**

14. **Adjourn.**

Motion made by Jim Haskins, seconded by Lynn Geiser to adjourn at 6:33 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, July 21, 2015 at 5:00 p.m., in the Veterans Conference Room, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Joe Witkowski, Tracy Rosinski, Ed Koslowski, Jerry Polus, Louise Dahlke, Duane Pierce, Jim Haskins, Carl Soderberg, Lynn Geiser, Rosemary Desisles

****Running Total of Veterans' Certificates: 1687**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 pm.

2. Invocation.

3. Approve/Modify Agenda.

Erickson modified the agenda by moving Item 8 to follow Item 4.

Motion made by Jim Haskins, seconded by Rosemary Desisles to approve the agenda as modified. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of June 16, 2015.

Motion made by Duane Pierce, seconded by Joe Witkowski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Discussion re: Honor Rewards Program.

CVSO Jerry Polus suggested that this item be held until after the Fair as it will require a good amount of discussion and there is no urgency. It will be put back on the agenda for next month's meeting.

6. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015/agenda.

Jim Haskins stated that he attended the last Fair Board meeting and showed the Board the poster which they all liked. Haskins also said that he talked to Steve Corrigan about moving the tent a little closer to the road to ensure that the emergency road was kept clear. Corrigan advised Haskins that there would not be a problem moving the tent over, however moving it may cut into the handicapped parking spaces. The military display vehicles would then be located on the other side of the stage. Louise Dahlke thought this would be a good idea because the stage would not be under the trees and, additionally, both emergency areas would be left open. Dahlke also indicated that she would probably be able to get enough space for handicap parking spots. Further, she indicated that she will do what she can to keep the horse people and 4-H people from parking in the area.

Ed Koslowski indicated that the meet and greet group has purchased 10 additional tables so he will have a total of 26 tables available. He has also had the time of the event changed on all of the banners. Koslowski indicated that he will need passes to get into the fair to set up the display in the building and drop off the lighted sign as well as passes to return to the Fair on Sunday for tear down and to load up the tables. Koslowski also confirmed with Dahlke that

18

there will be plenty of chairs available and Dahlke indicated that there would be no problem with chairs and she may even be able to get extra tables if needed.

Polus provided the Subcommittee with a copy of the proposed agenda, a copy of which is attached, and went over the same with the group. He noted that he has added Kathy Marschman to the agenda. Marschman is the Assistant Deputy Secretary of the WDVA and she will be talking for a few minutes. Polus will ask her to wear her uniform. Polus also noted that he is having additional posters and tickets printed and they will be available in his office towards the end of the week.

Polus continued that the following groups will have tables in the tent: Federal VA Regional Office, Green Bay Veterans Clinic, Vets Center, Wisconsin Veterans Home in King, Schneider Ride with Pride, WDVA Madison, Center for Veterans Issues, Job Center, ADRC, NWTC and UWGB.

Koslowski stated that the following groups will also have tables: Vietnam Vets, Desert Vets, American Legion 11 and Auxiliary, Post 539, Post 1881, Amvets 11 and 57, DAV, Marine Corps League, Heartland Hospice and the Oneida Veterans.

Rosinski asked if Outfitters for Patriots were participating and Koslowski responded that he has not heard from them. He noted that Ken Corry has done a great job in updating the master list of organizations and he will contact those that have not responded to check to see if they wish to participate in the Fair.

7. Discussion re: Honoring female veterans at the Fair including carnations and review of certificate.

Erickson advised that the certificates will be ready in plenty of time and he has also ordered carnations which he will pick up the morning of the event.

8. Possible Discussion re: Veterans Day donation list.

Rosemary Desisles reported that she has the list of organizations that need request letters sent at least 60 days in advance to donate. Letters will be sent out in September. Desisles also has the list of who was called last year and she will make copies of the list to provide to Subcommittee members at the next meeting. She will continue to be in touch with Sherry Steenbock to be sure that everything is done on the appropriate timeline. Koslowski stated that he will attend one of the VFW's business meetings to let them know what businesses this group intends to contact for donations so that the VFW does not duplicate efforts.

Witkowski asked if this group can only contact businesses on Desisles' list and it was indicated that that was correct as we do not want to overlap what the VFW does. Koslowski indicated that last year there were a number of companies that were contacted several times to donate for Veterans Day. Witkowski did not feel that there is any problem anywhere along the line because if you go into a company that has already donated, you could gracefully back out. He felt that there would be a right to contact new businesses and Erickson told him to use his discretion. Koslowski stated that after last year's event, he was talking to VFW members and it was brought up that they got a late start in asking for donations and when they did contact the businesses they were told by a number of them that donations had already been made.

9. Report from CVSO Jerry Polus.

Polus did not have anything else to report other than what was discussed above.

14

10. **Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Erickson reported that he has received commitments for door prizes from most of the businesses who donated last year.

-Haskins shared an article he had seen in the *Press Gazette* regarding the Schneider Ride with Pride truck driver who is from Green Bay and spent 24 years in the United States Army driving trucks. Haskins also reported on the Cruise of Honor at the Iola Car Show. The Cruise of Honor is a partnership between the Wisconsin Veterans Home at King and the Iola Old Car Show. The Iola Old Car Show wishes to honor the veterans who reside at the Wisconsin Veterans Home at King with an opportunity for a guided cruise of the car show and Teamed to Learn exhibit. Haskins also talked about a veterans special at Hilly Haven golf course on Tuesdays which is available with a military ID. Haskins continued that he had read an article that George W. Bush charged a wounded veterans group \$100,000 to speak along with \$50,000 for Laura Bush and \$20,000 for his private jet. A retired sergeant who lost parts of both arms said that he followed President Bush's orders and fought in the Iraq war and does not think the President should be charging to speak to veteran groups. Haskins concluded by stating that he had seen an article that indicated there have been 128,480 veteran suicides since 1999.

-Geiser stated that her woman's program at the Volunteer Center, The Mission Continues, is starting on Thursday. A brochure is attached which provides more information. Currently the group meets every two weeks and they have Miss Wisconsin scheduled to speak on August 13 and Debra Grassman on September 10. If anyone knows any other speakers who may be interested in speaking, they can let Geiser know. She also reported that the Veterans Manor is looking for donations of toiletries and other items. American Legion 1881 donated a number of items which were delivered last Friday. Geiser concluded by reading two poems about women veterans to the Subcommittee.

-Koslowski reported on the Brown County Veterans Manor and indicated that 27 of the 50 units are currently occupied and there will be several more vets moving in next week. He noted that they are no longer taking donations of large items; however, the residents are being advised of what they currently have so that their needs can be met. A Facebook page has been created, but nothing has been posted yet. Geiser indicated that they are continuing to take smaller items such as toiletries. They will also be looking to find an organization who may be able to donate new beds. Additionally, the Veterans Manor does take cash donations. Koslowski would also like to find a source for donations of bikes as he noted that the Vets Manor is on the bus line and the busses have bike racks.

-Pierce reported that POWs are an issue that is close to his heart and always on his mind. He noted that today would have been Commander Leahy's 92nd birthday. Commander Leahy has been missing since May 8, 1965. Pierce asked the Subcommittee to say a prayer for Commander Leahy and his family as well as the families of all other soldiers still missing.

-Rosinski reported that author Debra Grassman will be in Green Bay from September 10 – 12. On September 10 she will do a presentation at UWGB as well as the presentation Geiser spoke of earlier. On September 11 Debra Grassman will be providing an educational event in the morning and a soul injury ceremony in the afternoon, both at Green Bay Distillery. In the evening Grassman will be doing a candlelight fallen comrade ceremony at the Brown County Veterans Memorial site. More details will be provided at the next meeting. Rosinski noted that having Grassman here is very expensive and any groups that would be willing to sponsor an event can let Rosinski know.

-Witkowski read a small article from the newspaper regarding D-Day and the start of the invasion of Normandy which occurred on June 6, 1944. He also shared an ad from Ryan Funeral Home that indicated the flag at the funeral home is being flown in July in honor of Soldier Richard Vander Missen. Witkowski also reported on the Project Semi Colon project. Finally he noted that veterans will be given free root beer floats at A & W on August 6.

lf

11. **Comments from Carl Soderberg.**

Soderberg was excused from the meeting early and had no comments.

12. **Such Other Matters as Authorized by Law.** None.

13. **Adjourn.**

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:57 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,


Therese Giannunzio
Recording Secretary

Supervisor Zima:

5a) That the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.

Referred to Human Services and Public Safety Committees

Submitted by Supervisor Zima, District 8

Signature  _____

Date 7-15-15

Supervisor Zima:

5b) I am requesting that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children adolescent and adult mental health treatment.

Referred to Human Services Committee

Submitted by Supervisor Zima, District 8



Signature

7-15-15
Date

BOARD OF SUPERVISORS

Brown County



BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date:

7-15-15

Agenda No.:

Motion from the Floor

I make the following motion:

Who (State / county) is going to pay
for the drug testing of people on welfare?

Who (State / county) is going to run the
program?

What is the time table for implementation?

Is this a state mandate to be funded
by counties?

Where is the cost / benefit analysis?

What will happen to people who test positive? (per
phone can.)

Signed:

Pat LaViolette

District No.

14

Referred to Human Services

(Please deliver to County Clerk after motion is made for recording into minutes.)

Thomas J. Jowers



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: 7-15-15

Agenda No. : _____

Motion from the Floor

I make the following motion: THAT BROWN COUNTY BUDGET
SOME FUNDING IN THE 2016 BUDGET
TO START SOME SERVICES FOR ADIERS.
THIS HAS BEEN LONG OVERLOOKED.

WE PROVIDE FUNDING TO THE DRUG TASK
FORCE, DRUG COURT, BUT NOTHING FOR
THOSE THAT SLEEP BETWEEN THE CRACKS.
WE MAY EVEN BE ABLE TO SHARE STAFF
AND HELP BETWEEN THE CTC AND THE TASK
Signed: BRUCE J. JAWORSKI
District No.: 7

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

March 19, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION ON HELPING FAMILIES MOVE
FROM HOMELESSNESS TO SELF-SUFFICIENCY**

WHEREAS, a safe, stable home is essential for any child to grow up healthy and happy, and become a contributing member of the community; and,

WHEREAS, the number of Brown County families who are homeless has been on the rise in recent years, in part because of the economic recession; and,

WHEREAS, the options for homeless families to find temporary shelter in Brown County are limited; and,

WHEREAS, Golden House, the domestic abuse program and shelter in Green Bay, was unable to shelter 269 women and children in 2012 because of limited capacity, and also were sought out by another 228 women and children who were not suffering from domestic violence but were still in need of shelter; and

WHEREAS, the number of families who are on the waiting list for housing at Freedom House has grown to over 100; and,

WHEREAS, the number of children who are homeless in the various Brown county school systems has been increasing, numbering over 1300 students during the 2012-2013 school year, according to the data from the McKinney-Vento Program that assists homeless children; and

WHEREAS, much of the public discussion around homelessness has focused on homeless single adults, while the greatest unmet need, perhaps, resides with homeless families; and,

WHEREAS, the Brown County Board, in August 2013, passed a resolution that expressed support for efforts to address homelessness, including the creation of a ten-year plan and educating the public on the problem of homelessness; and,

WHEREAS, efforts have begun to reconstitute the Brown County Board's Homeless Issues and Affordable Housing Subcommittee; and,

WHEREAS, family self-sufficiency and respect for the dignity and worth of all people, especially children, are worthy goals that both the Brown County Board and Humans Services department wish to promote; and,

WHEREAS, the latest projections for the Community Programs fund balance within the Brown County Human Services department indicate that the fund balance will have over \$500,000 of

undesignated funds by the end of fiscal year 2013; and,

WHEREAS, the Brown County Board of Supervisors wishes to use these funds in a manner consistent with the mission of the Human Services department; and,

WHEREAS, the Brown County Board seeks to invest in long-term efforts to promote family self-sufficiency, and thus reduce the costs to county residents of increased social service use;

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors includes in the 2014 Brown County budget a one-time expenditure of \$75,000 to create a fund to be used to provide grants to local projects seeking to reduce the problem of homelessness among families and to promote self-sufficiency, such as:

- establishing new transitional housing units for families, that would include support from a social service agency;
- enhancing existing transitional housing support efforts with families, such as home visits, educational and job training programs, etc.;
- expanding support and educational programs that promote self-sufficiency for homeless families, such as budgeting, substance abuse counseling, etc.;
- creating a ten-year plan to address homelessness in Brown County; and,

BE IT FURTHER RESOLVED, that the \$75,000 used to establish this fund be taken from the Community Programs fund balance; and,

FINALLY, BE IT RESOLVED, that these funds shall be administered by the Brown County Board's Homeless Issues and Affordable Housing Subcommittee, who will establish the application process and criteria for evaluating applications (including preference for applications that have some level of matching funds), as well as award the grants.

Respectfully submitted,

Daniel Robinson
Brown County Supervisor
District 19

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by: _____

Final Draft Approved by Corporation Counsel

September 16, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING RECLASSIFICATION
OF THE LONG TERM CARE MANAGER IN THE
HUMAN SERVICES TABLE OF ORGANIZATION**

WHEREAS, the Human Resources department has received a table of organization change request from the Human Services department; and

WHEREAS, the Long Term Care Manager in Human Services Community Programs currently supervises 61 staff in the Community Integration Program (CIP)/Community Options Program (COP) unit, the Children's Long Term Services unit and the Birth to Three unit; and

WHEREAS, due to the Family Care transition, there will be 47 less staff in the CIP/COP unit causing a shift in job responsibilities of the Long Term Care Manager position; and

WHEREAS, because of the Family Care transition and the shift in job responsibilities of the Long Term Care Manager position, the Human Services department has requested to reclassify this position from a manager role to a supervisor role; and

WHEREAS, the Human Resources department has reviewed the reclassification request and in conjunction with the Human Services department recommends the reclassification of 1.00 FTE Long Term Care Manager to 1.00 FTE Social Worker Supervisor in the Human Services table of organization.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the reclassification of 1.00 FTE Long Term Care Manager position to 1.00 FTE Social Worker Supervisor position in the Human Services table of organization effective November 1, 2015.

Budget Impact:
Human Services

Partial Year Budget Impact (11/1/15 – 12/31/15)	FTE	Addition/ Deletion	Salary	Fringe	Total
Long Term Care Manager Pay Grade 23	(1.00)	Deletion	\$(11,554)	\$(2,873)	\$(14,427)
Social Worker Supervisor Pay Grade 21	1.00	Addition	\$ 11,433	\$ 2,855	\$ 14,288
Partial Year Budget Impact			\$(121)	\$(18)	\$(139)

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Long Term Care Manager Pay Grade 23	(1.00)	Deletion	\$(69,326)	\$(17,236)	\$(86,562)
Social Worker Supervisor Pay Grade 21	1.00	Addition	\$ 68,598	\$ 17,128	\$ 85,726
Annualized Budget Impact			\$(728)	\$(108)	\$(836)

Fiscal Note: This resolution does not require an appropriation from the General Fund. This resolution will result in a savings of \$139.00 for fiscal year 2015.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources
Approved as to form by Corporation Counsel

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



WARREN P. KRAFT

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 07/07/15
REQUEST TO: Human Services Committee
MEETING DATE: 07/22/15
REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Reclassification of the Long Term Care Manager in the Human Services Table of Organization

ISSUE/BACKGROUND INFORMATION:

Due to the Family Care transition, the duties of the Long Term Care Manager will shift from a manager role to a supervisor role.

ACTION REQUESTED:

Reclassification of the Long Term Care Manager position to a Social Worker Supervisor.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? (\$139) partial year / (\$836) annualized savings
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

//

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE: SOCIAL WORKER SUPERVISOR-LONG TERM CARE

REPORTS TO: BEHAVIORAL HEALTH MANAGER

DEPARTMENT: HUMAN SERVICES

JOB SUMMARY:

The purpose of this position is to supervise the administration of Federal, State and County programs for people who are considered to be elderly, physically disabled, developmentally disabled and others with coexisting conditions for both adult and child programs, including B-3, Children's Waiver and Adult Protective Services and Long Term Care responsibilities.

Plans, supervises, coordinates and monitors the work of professional case managers through case consultation; develops and evaluates consumer service programs, resources, and budget to ensure cost effectiveness and quality in service delivery; participates in public relations, community outreach, and education efforts.

This position works under the direction of the Behavioral Health Manager.

ESSENTIAL DUTIES:

Participates in the planning, organization and development of a comprehensive and responsive system of community based long term care. Completes scheduling and assignment of work to subordinates; assists in the establishment of job descriptions, approves time cards and personnel forms, approves leave requests; instructs and trains employees in proper methods and procedures; develops and enforces policies and procedures; inspects work in progress and upon completion; interviews and makes recommendations of prospective job candidates; conducts performance evaluations; ensures smooth day to day operations of the programs

Facilitates the establishment of a clear vision, including planning and presentation of strategic annual and unit goals, objectives and outcome measures; assures staff and contracted agent familiarity and performance in relationship to goals and monitors regularly to determine further action steps needed.

Remains abreast of and assures the application of evidence based and best practices in assigned areas and monitors the effectiveness of programs and services.

Selects, assigns, trains, supervises and evaluates assigned staff, assuring coordination, consistency and collaboration in service delivery.

Acts as liaison and maintains positive relations with other department units, community and state groups, and agencies.

Prepares grant applications and pursues new funding initiatives in line with strategic department goals and objectives.

Develops and recommends policy and position statements for assigned programs.

Participates in and facilitates the development of purchase of service contracts, performance and outcomes measures, and oversees utilization management in assigned areas.

Serves as the Human Services Department Representative with the Community Options Program and is responsible for the annual Community Options Plan update and other responsibilities of the lead agency involved in the Community Options Program.

Maintains awareness of federal, state and county laws and regulations, local requirements and policy impacting funding and service delivery.

Assures compliance of assigned programs and staff with federal, state, and other regulatory, licensure, and accreditation standards.

Completes required state, federal and local reports with regard to unit activities and funding.

Participates in the preparation and administration of annual unit budgets and participates in the annual department budget process including presentations at Board and Committee meetings as needed.

Serves as unit contact in responding to consumer related complaints and employee grievances. Makes recommendations for, coordinates and implements procedures for staff training.

May review and approve billing invoices.

May keep minutes or prepare agendas while acting as a committee representative.

Confers with colleagues in other County departments and agencies, and in organizations outside of the County (including community non-profit organizations) to maximize cooperation in areas of joint involvement, and to create partnerships among clients, families, staff and other public agency and private sector resources.

NON-ESSENTIAL DUTIES:

Performs related functions as assigned by the Behavioral Health Manager.

MATERIAL AND EQUIPMENT USED:

General Office Equipment
Computer

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

The ideal candidate must have a Bachelor's degree (Master's preferred) from an accredited university or college in Social Work, Human Services or related field plus three years' experience in related case work including prior supervisory training and experience; adult protective services experience or any equivalent combination of education, training and experience providing the necessary knowledge, skills and abilities.

Licenses and Certifications:

Valid Wisconsin Driver's License

Knowledge, Skills and Abilities:

Knowledge of long term care programs available to both children and adults, including B-3 and Children's waiver programs, adult protective service systems operations, in addition to funding, planning and supervision of these programs.

Knowledge of social work theory and methods, family theory, systems theory, psychotherapy and psychopharmacology.

Knowledge of principles of supervision and personnel management.

Knowledge of laws, codes, funding sources, court processes, services, policies and practices, pertaining to the target populations, services areas and programs supervised.

Knowledge of services provided by local public and private agencies and organizations and how to communicate with them. .

Knowledge of the needs, experience and dynamics of target group members served.

Knowledge of federal, state, and local laws, rules and policies governing the delivery of human services.

Knowledge of principles of budgeting and revenue enhancement.

Knowledge of and ability to utilize a computer and the required software.

Ability to evaluate job performance, administer job targets and corrective actions, design and implement staff development and related effectiveness of assigned programs and services.

Ability to exercise sound judgment, decisiveness and creativity in sensitive circumstances and in situations involving direction, control, and planning.

Ability to aide in the monitoring, selection, assignment, and performance of professional and other personnel.

Ability to be decisive and to make sound judgment under the pressure of crisis or emergency situations; including application of facts and principles for developing approaches and techniques to problem resolution.

Ability to establish and maintain effective working relationships with staff, other county agencies, departments, providers and the public.

Ability to perform data analysis and the ability to coordinate and strategize using information such as client and employee grievances, program proposals and contracts, performance appraisals, research literature and State and Federal Statues.

Ability to communicate effectively, both orally and in writing.

Ability to perform basic mathematical operations, descriptive statistics and the ability to prepare and interpret basic statistical reports.

Ability to work the required hours of the position.

Ability to develop and maintain effective working relationships, communication and customer service approach.

Ability to perform basic mathematical operations, descriptive statistics and the ability to prepare and interpret basic statistical reports.

PHYSICAL DEMANDS:

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

Intermittent standing, walking and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting, climbing, reaching, and grappling.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as irate individuals, violence and/or crisis may cause discomfort and poses a limited risk of injury.

This position description should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

Revised: 06/29/15

September 16, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION REGARDING REORGANIZATION OF THE
TABLE OF ORGANIZATION OF THE
HUMAN SERVICES - COMMUNITY TREATMENT CENTER

WHEREAS, the Human Resources department received a request from the Human Services department to reorganize positions in the Community Treatment Center table of organization to address deficiencies determined by hospital and nursing home surveys; and

WHEREAS, the Human Services department conducted a thorough evaluation of the structure and needs of the department and determined a reorganization would realign facility needs with staffing to meet State and Federal regulations and provide budget savings; and

WHEREAS, the reorganization request includes the deletion of the following positions: (1.00) FTE Recreational Therapist, (3.90) FTE Certified Nursing Assistant, and (0.10) FTE Licensed Practical Nurse; and

WHEREAS, it further requests the addition of 1.00 FTE Therapeutic Recreational Services Manager, 0.40 FTE Certified Occupational Therapy Assistant (COTA), 0.20 FTE Registered Nurse and 0.80 FTE Social Worker/Case Manager (Masters Level) positions; and

WHEREAS, the addition of the Therapeutic Recreational Services Manager is necessary due to State and Federal regulations requiring a qualified therapeutic activity director oversee the recreational programming; and

WHEREAS, the Human Resources department has reviewed the reorganization request and in conjunction with the Human Services department recommends these changes to the Human Services - Community Treatment Center table of organization; and

12

WHEREAS, it is further recommended that the Therapeutic Recreational Services Manager position be placed in Pay Grade 19 of the 2015 Classification and Compensation Plan; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the deletion of (1.00) FTE Recreational Therapist, (3.90) FTE Certified Nursing Assistant and (0.10) FTE Licensed Practical Nurse and the addition of 1.00 FTE Therapeutic Recreational Services Manager, 0.40 FTE COTA, 0.20 FTE Registered Nurse and 0.80 FTE Social Worker/Case Manager (Masters Level) to the Human Services - Community Treatment Center table of organization.

BE IT FURTHER RESOLVED, the Therapeutic Recreational Services Manager position be placed in Pay Grade 19 of the 2015 Classification and Compensation Plan.

Budget Impact:

Human Services – Community Treatment Center

Partial Year Budget Impact (10/1/15 – 12/31/15)	FTE	Addition/ Deletion	Salary	Fringe	Total
Recreational Therapist	(1.00)	Deletion	\$(13,649)	\$(3,755)	\$(17,404)
Certified Nursing Assistant	(3.90)	Deletion	\$(35,328)	\$(11,949)	\$(47,277)
Licensed Practical Nurse	(0.10)	Deletion	\$(1,020)	\$(324)	\$(1,344)
Therapeutic Recreational Services Manager	1.00	Addition	\$ 15,582	\$ 4,046	\$ 19,628
COTA	0.40	Addition	\$ 3,807	\$ 1,253	\$ 5,060
Registered Nurse	0.20	Addition	\$ 2,806	\$ 763	\$ 3,569
Social Worker (Masters Level)	0.80	Addition	\$ 10,756	\$ 2,979	\$ 13,735
Partial Year Budget Impact			\$(17,046)	\$(6,987)	\$(24,033)

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Recreational Therapist	(1.00)	Deletion	\$(54,597)	\$(15,020)	\$(69,617)
Certified Nursing Assistant	(3.90)	Deletion	\$(141,313)	\$(47,794)	\$(189,107)
Licensed Practical Nurse	(0.10)	Deletion	\$(4,081)	\$(1,295)	\$(5,376)
Therapeutic Recreational Services Manager	1.00	Addition	\$ 62,327	\$ 16,184	\$ 78,511
COTA	0.40	Addition	\$ 15,226	\$ 5,012	\$ 20,238
Registered Nurse	0.20	Addition	\$ 11,224	\$ 3,050	\$ 14,274
Social Worker (Masters Level)	0.80	Addition	\$ 43,025	\$ 11,917	\$ 54,942
Annualized Budget Impact			\$(68,189)	\$(27,946)	\$(96,135)

Fiscal Note: This resolution does not require an appropriation from the General Fund. This resolution will result in a \$24,033.00 salary savings in Community Treatment Center's 2015 budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

Approved as to form by Corporation Counsel

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



WARREN P. KRAFT

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 07/07/15
REQUEST TO: Human Services Committee
MEETING DATE: 07/22/15
REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Reorganization of the Human Services – Community Treatment Center Table of Organization

ISSUE/BACKGROUND INFORMATION:

The Human Services department conducted a thorough evaluation of the structure and needs of the department and determined a reorganization would realign facility needs with staffing to meet State and Federal regulations and provide budget savings.

ACTION REQUESTED:

Reorganize the CTC table of organization by deleting (1.00) FTE Recreational Therapist, (3.90) FTE Certified Nursing Assistant, (0.10) FTE Licensed Practical Nurse, and adding 1.00 FTE Therapeutic Recreational Services Manager, 0.40 FTE Certified Occupational Therapist Assistant, 0.20 FTE Registered Nurse and 0.80 FTE Social Worker/Case Manager (Masters Level).

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? (\$24,033) partial year / (\$96,135) annualized savings
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE: THERAPEUTIC RECREATIONAL SERVICES MANAGER-
NPC, BAYHAVEN, & BAYSHORE VILLAGE

REPORTS TO: HOSPITAL AND NURSING HOME ADMINISTRATOR

DEPARTMENT: THERAPEUTIC RECREATIONAL SERVICES

JOB SUMMARY:

A position with responsibility for developing, implementing and coordinating therapy programs for clients at Brown County Community Treatment Center (CTC); functioning as a specialist of the Recreational Services Department.

ESSENTIAL DUTIES:

Establishes, plans, organizes and implements leisure services/ education and recreational activities for clients.

Develops and implements structured therapeutic groups/activities to assist clients in meeting their treatment goals.

Provides comprehensive therapeutic activities consistent with each patient's active treatment program.

Establishes program objectives in coordination with Rehabilitation Services Department.

Evaluates and revises ongoing recreation program.

Supervises, mentors, leads and directs the Certified Occupational Therapy Assistants (COTA's) and Activity staff at the CTC.

Assesses and evaluates client leisure skills and potential; also develops appropriate treatment plans.

Maintains records on client progress and evaluations and documents according to federal, state and Center requirements.

Facilitates groups with other professionals.

Assists with Quality Assurance planning and evaluation.

Maintains confidential nature of client and business information.

Counsels clients and families of clients in therapeutic recreational activities.

Orientate, train and direct volunteer program; serving as the volunteer coordinator.

Provides educational and public information programs to the community.

Establishes and maintains liaison with recreational resources in the community for development of client

programs.

Establishes and maintains therapeutic relationships with clients.

Assists in developing departmental budget and maintains recreational supplies for CTC.

Attends staff meetings, attends in-service and outside agency training sessions.

Supervises, trains and orients students, volunteers and other hospital staff about therapeutic recreation.

NON-ESSENTIAL DUTIES:

Performs related functions as assigned.

MATERIALS AND EQUIPMENT USED:

General office equipment

Computer

Recreational and power equipment and other related equipment

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

Bachelor's degree in therapeutic recreation, occupational therapy or closely related field and eligibility for certification; and six months field training experience in working with mentally ill, developmentally disabled and/or alcohol and other drug abuse clients; or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

Licenses and Certifications:

Valid Wisconsin Driver's License

Certified Therapeutic Recreation Specialist

Knowledge, Skills and Abilities:

Knowledge of principles, practices and techniques of recreation therapy.

Knowledge of normal and abnormal psychology, behavior management techniques and developmental stages as related to the developmentally disabled, chronic mentally ill, and AODA client.

Knowledge of group process techniques.

Knowledge of current recreation therapy assessments.

Knowledge of current practices and methods of recreational therapy as practiced in the Nursing Home and/or Hospital.

Knowledge of the needs of developmentally disabled, chronic mentally ill and AODA clients.

12

Knowledge of federal, state and other accreditation standards/rules/regulations.

Knowledge of principles of documentation.

Knowledge of therapeutic media and safe operation/ maintenance of departmental power equipment.

Knowledge of and ability to utilize a computer and the required software.

Skill in communicating to large groups, the public and other professionals.

Ability to plan recreational activities.

Ability to observe and interpret recreational programs to clients.

Ability to conduct leisure assessments.

Ability to establish and maintain effective therapeutic relationships with clients, family members/significant others.

Ability to establish and maintain effective working relationships with staff and the public.

Ability to communicate effectively both orally and in writing.

Ability to understand and carry out oral and written instructions.

Ability to organize and plan activities.

Ability to lead and participate in all aspects of active recreation.

Ability to deal with stress due to threatening or unpredictable client behavior.

Ability to keep accurate records.

Ability to plan and prepare a budget.

Ability to understand and carry out policies and procedures governing client care.

Ability to work the required hours of the position.

PHYSICAL DEMANDS:

Lifting 30 pounds maximum with frequent lifting and/or carrying of objects weighing up to 20 pounds.

Extended periods of standing, walking and sitting, occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting, climbing, reaching, and grappling.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people, objects or injuries at varied distances under a variety of light conditions.
Must be free from communicable disease.

This position description should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

New: 07/08/15

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

August 13, 2015

Members of the Board/Committee:

We are now entering the second month of the transition to Family Care, and a second group of about 230 consumers will be making the change to the new programs, bringing the total number of consumers to a little more than 1,100. Again, we could not have had a transition go as well as it did without the hard work of the long term care staff at Human Services, and the staff at the Aging and Disability Resource Center. This truly requires a team effort to ensure services continue for some of the most vulnerable people in our community.

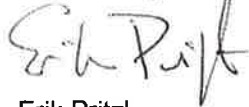
The management team in the department has been reviewing projections and estimates from 2015 to inform the 2016 budget planning process. I have participated in every budget review and planning meeting scheduled to better understand the position and needs of the department. Early in this process, a number of positions were presented as requests for 2016 to improve services, increase capacity, and improve the infrastructure of the department. We are doing our best to fund these using existing funds. The new Finance Manager for the department, Eric Johnson, will be starting August 5th, which is in the middle of the process of preparing the budget. This will be helpful as it will give him an opportunity to participate in part of the process, and to be present for discussions related to the budget.

The efforts to address the census issues at the residential units of the Community Treatment Center continue. Admission criteria have been drafted, reviewed, and shared with key partners for suggested edits. A final version will be completed and used to communicate who Bay Haven is intended to service, and how to access the service. The Nicolet unit did see an increase in activity in July, and Bay Haven also showed an improvement over June, but not to the level needed to improve the overall census picture or revenue projections. The department has been engaged in discussions and site visits to better understand how our services fit into the service array for people, and if changes to programming are needed.

A change to note recently is that collaboration between different units and divisions seems to be increasing. This includes joint meetings around topic areas (mental health commitments, emergency detentions) and site visits. This is a positive step toward understanding that the work being done by department staff, and the services provided, are often connected and that we have to work together to improve the coordination of services.

Departmental Openings Summary			
To: Human Services Committee			
From: Department of Human Services			
Position	Vacancy Date	Reason for Leaving	Fill or Hold
Economic Support Specialist	7/2/15	Resignation	Fill
Social Worker/CM – Child Protection	7/16/15	Resignation	Fill
Economic Support Specialist	7/17/15	Resignation	Fill
Community Treatment Program Worker	8/3/2015	Resignation	Fill
Director of Nursing-Hospital	8/15/15	Resignation	Fill
Social Worker/CM – Child Protection	8/21/15	Resignation	Fill
Social Worker/CM – Adult Protective Services	8/21/15	Resignation	Fill
Medical Transcriptionist .5	8/28/2015	Resignation	Fill
Social Worker/CM – CST	8/28/15	Resignation	Fill

Respectfully Submitted By:



Erik Pritzl
Executive Director

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6008 Fax (920) 448-6166

Kristin Madison, Accountant Supervisor

To: Human Services Board, Human Services Committee

Date: August 3, 2015

Subject: June 2015 financial results for Community Programs and Community Treatment Center

Community Programs is near budget for the year through June 2015 even though the report is reflecting a YTD deficit of \$95,193.44. The 2015 budget reflected a deficit of \$1,907,987. This deficit included family care maintenance of effort budget of \$3,399,063. Because of a later than expected transfer into family the liability for 2015 will be \$1,942,566, these payments will begin accruing in July 2015. The short year for the family care programs is skewing the percentages causing them to appear to be elevated. Revenues are at 61% of budget and expenses are at 60% of the budget.

The Community Treatment Center continues to reflect a deficit through June 2015. Revenues are reflecting only 39% of those budgeted for the year while expenses are on target at 49% of budget. The major contributor to the lagging revenues continues to be the lower than budgeted census.



Community Programs

Through 06/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Fund	201 - CP	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year YTD
REVENUE											
Property taxes		15,060,752.00	.00	15,060,752.00	1,255,062.67	.00	7,530,376.02	7,530,376.02	7,530,375.98	50	7,623,361.02
Intergov Revenue		43,793,652.00	18,127,755.00	61,921,407.00	6,876,689.75	.00	39,567,244.74	22,354,162.26	22,354,162.26	64	38,465,591.87
Public Charges		1,960,068.00	.00	1,960,068.00	154,467.31	.00	1,024,946.53	935,121.47	935,121.47	52	957,706.42
Miscellaneous Revenue		19,400.00	.00	19,400.00	906.44	.00	50,266.31	(30,866.31)	(30,866.31)	259	7,599.32
Other Financing Sources		30,700.00	.00	30,700.00	2,558.00	.00	15,348.00	15,352.00	15,352.00	50	28,734.04
REVENUE TOTALS		\$60,864,572.00	\$18,127,755.00	\$78,992,327.00	\$8,289,684.17	\$0.00	\$48,188,181.60	\$30,804,145.40	\$30,804,145.40	61%	\$47,082,992.67
EXPENSE											
Personnel Costs		18,252,054.00	991,250.00	19,243,304.00	1,571,520.93	.00	9,591,355.39	9,651,948.61	9,651,948.61	50	9,653,794.34
Operating Expenses		44,450,998.00	17,125,204.00	61,576,202.00	6,738,178.30	7,367.62	38,678,751.75	22,890,082.63	22,890,082.63	63	37,410,795.49
Outlay		69,507.00	11,300.00	80,807.00	.00	.00	13,267.90	67,539.10	67,539.10	16	(425.00)
EXPENSE TOTALS		\$62,772,559.00	\$18,127,754.00	\$80,900,313.00	\$8,309,699.23	\$7,367.62	\$48,283,375.04	\$32,609,570.34	\$32,609,570.34	60%	\$47,064,164.83
Fund 201 - CP Totals											
REVENUE TOTALS		60,864,572.00	18,127,755.00	78,992,327.00	8,289,684.17	.00	48,188,181.60	30,804,145.40	30,804,145.40	61	47,082,992.67
EXPENSE TOTALS		62,772,559.00	18,127,754.00	80,900,313.00	8,309,699.23	7,367.62	48,283,375.04	32,609,570.34	32,609,570.34	60	47,064,164.83
Fund 201 - CP Totals		(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$20,015.06)	(\$7,367.62)	(\$95,193.44)	(\$1,805,424.94)	(\$1,805,424.94)		\$18,827.84
Grand Totals											
REVENUE TOTALS		60,864,572.00	18,127,755.00	78,992,327.00	8,289,684.17	.00	48,188,181.60	30,804,145.40	30,804,145.40	61	47,082,992.67
EXPENSE TOTALS		62,772,559.00	18,127,754.00	80,900,313.00	8,309,699.23	7,367.62	48,283,375.04	32,609,570.34	32,609,570.34	60	47,064,164.83
Grand Totals		(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$20,015.06)	(\$7,367.62)	(\$95,193.44)	(\$1,805,424.94)	(\$1,805,424.94)		\$18,827.84

15



CTC operating results

Through 06/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property taxes	2,578,283.00	.00	2,578,283.00	214,856.92	.00	1,289,141.52	1,289,141.48	50	1,298,633.52
Intergov Revenue	3,893,727.00	.00	3,893,727.00	367,653.89	.00	1,621,487.71	2,272,239.29	42	1,860,409.04
Public Charges	4,914,426.00	.00	4,914,426.00	73,207.73	.00	1,460,241.34	3,454,184.66	30	2,778,081.42
Miscellaneous Revenue	1,534,626.00	.00	1,534,626.00	52,120.56	.00	622,810.61	911,815.39	41	301,934.60
Other Financing Sources	.00	6,799.00	6,799.00	6,799.00	.00	6,799.00	.00	100	10,186.00
REVENUE TOTALS	\$12,921,062.00	\$6,799.00	\$12,927,861.00	\$714,638.10	\$0.00	\$5,000,480.18	\$7,927,380.82	39%	\$6,249,244.58
EXPENSE									
Personnel Costs	9,427,173.00	6,799.00	9,433,972.00	798,705.02	.00	4,562,768.08	4,871,203.92	48	4,766,439.98
Operating Expenses	4,290,189.00	.00	4,290,189.00	411,178.71	.00	2,179,116.32	2,111,072.68	51	2,205,526.03
Outlay	.00	.00	.00	.00	.00	1,326.74	(1,326.74)	+++	.00
EXPENSE TOTALS	\$13,717,362.00	\$6,799.00	\$13,724,161.00	\$1,209,883.73	\$0.00	\$6,743,211.14	\$6,980,949.86	49%	\$6,971,966.01
Fund 630 - CTC Totals									
REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	714,638.10	.00	5,000,480.18	7,927,380.82	39	6,249,244.58
EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,209,883.73	.00	6,743,211.14	6,980,949.86	49	6,971,966.01
Fund 630 - CTC Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$495,245.63)	\$0.00	(\$1,742,730.96)	\$946,430.96		(\$722,721.43)
Grand Totals									
REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	714,638.10	.00	5,000,480.18	7,927,380.82	39	6,249,244.58
EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,209,883.73	.00	6,743,211.14	6,980,949.86	49	6,971,966.01
Grand Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$495,245.63)	\$0.00	(\$1,742,730.96)	\$946,430.96		(\$722,721.43)

15

CTC DOUBLE SHIFTS WORKED 6/16 THRU 8/17/2015

Date	Employee Name	Classification	shifts worked	
6/16/2015	Jenae Hedman	RN	AM, PM	
6/20/2015	Desi Baumgartner	CNA	AM, PM	
6/22/2015	Luda Svetlichnyy	RN	PN, NOC	
6/28/2015	Brenda Spencer	LPN	PM, NOC	
6/29/2015	Kari Mahlik	RN	AM, PM	RN, PM call-in
6/29/2015	Resa VanIten	LPN	AM, PM	
7/4/2015	Nicole Krueger	LPN	AM, PM	
6/12/2015	Kristi Knipp	CNA	AM, PM	
7/16/2015	Robin VandenBerg	CNA	PM, NOC	NOC call in
7/17/2015	Zach Allen	CNA	PM, NOC	new 1-1
7/18/2015	Rick Storzer	CNA	PM, NOC	new 1-1
7/19/2015	Luda Svetlichnyy	RN	PM, NOC	new 1-1
7/24/2015	Heather Kieselhorst	LPN	PM, NOC	
8/1/2015	Brenda Spencer	LPN	AM, PM	
8/8/2015	Lyman Jacobs	CNA	PM, NOC	new 1-1
8/9/2015	Kristi Knipp	CNA	PM, NOC	new 1-1
8/9/2015	Mary Immel	LPN	AM, PM	new 1-1
8/11/2015	Lyman Jacobs	CNA	PM, NOC	new 1-1
8/14/2015	Kristi Knipp	CNA	AM, PM	new 1-1
8/14/2015	Jill Witschel	CNA	AM, PM	new 1-1
8/14/2015	Mia Ogurek	LPN	AM, PM	
8/15/2015	Resa VanIten	LPN	AM, PM	
8/15/2015	Linda Harrill	CNA	AM, PM	new 1-1
8/16/2015	Bob Joachim	CNA	AM, PM	new 1-1
8/17/2015	Heather Kieselhorst	LPN	AM, PM	

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JUNE 2015 BAY HAVEN STATISTICS**

ADMISSIONS	June	Year to Date 2015	Year to Date 2014
Voluntary - Mental Illness	2	62	202
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	1
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	2	62	203

ADMISSIONS BY UNITS			
Bay Haven	2	62	203
TOTAL	2	62	203

ADMISSIONS BY COUNTY			
Brown	1	46	162
Door	0	1	5
Kewaunee	0	4	3
Oconto	0	2	7
Marinette	0	0	1
Shawano	0	6	1
Waupaca	0	0	0
Menominee	1	1	0
Outagamie	0	1	4
Manitowoc	0	1	15
Winnebago	0	0	0
Other	0	0	5
TOTAL	2	62	203

NEW ADMISSIONS			
Bay Haven	1	47	124
TOTAL	1	47	124

READMIT WITHIN 30 DAYS			
Bay Haven	0	3	13
TOTAL	0	3	13

AVERAGE DAILY CENSUS	June	Year to Date 2015	Year to Date 2014
Bay Haven	0.10	1	5
TOTAL	0	1	5

INPATIENT SERVICE DAYS			
Bay Haven	3	185	916
TOTAL	3	185	916

BED OCCUPANCY			
Bay Haven	1%	7%	34%
TOTAL	1%	7%	34%

DISCHARGES			
Bay Haven	2	63	199
TOTAL	2	63	199

DISCHARGE DAYS			
Bay Haven	3	188	894
TOTAL	3	188	894

AVERAGE LENGTH OF STAY			
Bay Haven	1.5	3	4
TOTAL	1.5	3	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	2	2	5
Door	0	0	5
Kewaunee	0	2	9
Oconto	0	2	4
Marinette	0	0	0
Shawano	0	3	5
Waupaca	0	0	0
Menominee	1	1	0
Outagamie	0	0	2
Manitowoc	0	0	4
Winnebago	0	0	0
Other	0	0	4
TOTAL	1.5	2	4

In/Outs	Current	2015	2014
	0	0	0

166b

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JULY 2015 BAY HAVEN STATISTICS**

ADMISSIONS	July	Year to Date 2015	Year to Date 2014
Voluntary - Mental Illness	7	69	253
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	1
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	7	69	254

ADMISSIONS BY UNITS	July	Year to Date 2015	Year to Date 2014
Bay Haven	7	69	254
TOTAL	7	69	254

ADMISSIONS BY COUNTY	July	Year to Date 2015	Year to Date 2014
Brown	6	52	207
Door	1	2	5
Kewaunee	0	4	4
Oconto	0	2	8
Marinette	0	0	1
Shawano	0	6	3
Waupaca	0	0	0
Menominee	0	1	0
Outagamie	0	1	4
Manitowoc	0	1	17
Winnebago	0	0	0
Other	0	0	5
TOTAL	7	69	254

NEW ADMISSIONS	July	Year to Date 2015	Year to Date 2014
Bay Haven	4	51	163
TOTAL	4	51	163

READMIT WITHIN 30 DAYS	July	Year to Date 2015	Year to Date 2014
Bay Haven	0	3	18
TOTAL	0	3	18

AVERAGE DAILY CENSUS	July	Year to Date 2015	Year to Date 2014
Bay Haven	1	1	5
TOTAL	1	1	5

INPATIENT SERVICE DAYS	July	Year to Date 2015	Year to Date 2014
Bay Haven	18	203	1088
TOTAL	18	203	1088

BED OCCUPANCY	July	Year to Date 2015	Year to Date 2014
Bay Haven	4%	6%	34%
TOTAL (15 Beds)	4%	6%	34%

DISCHARGES	July	Year to Date 2015	Year to Date 2014
Bay Haven	6	69	247
TOTAL	6	69	247

DISCHARGE DAYS	July	Year to Date 2015	Year to Date 2014
Bay Haven	14	202	1093
TOTAL	14	202	1093

AVERAGE LENGTH OF STAY	July	Year to Date 2015	Year to Date 2014
Bay Haven	2	3	4
TOTAL	2	3	4

AVERAGE LENGTH OF STAY BY COUNTY	July	Year to Date 2015	Year to Date 2014
Brown	2	2	4
Door	4	2	5
Kewaunee	0	1	8
Oconto	0	1	3
Marinette	0	0	0
Shawano	0	1	4
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	0	2
Manitowoc	0	0	4
Winnebago	0	0	0
Other	0	0	4
TOTAL	2.5	2	4

	Current	YTD	2014
In/Outs	0	0	0

16b

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JUNE 2015 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	June	Year to Date 2015	Year to Date 2014
Voluntary - Mental Illness	10	81	50
Voluntary - Alcohol	0	2	0
Voluntary - AODA/Drug	1	1	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	1	1	0
Emergency Detention - Mental Illness	65	341	372
Court Order Prelim. - Mental Illness	0	0	4
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	6	2
Commitment - Mental Illness	0	0	0
Return from Conditional Release	3	41	46
Court Order Prelim. - Drug	0	0	0
Other (3 Party Petition Drug)	1	1	0
TOTAL	81	474	474

AVERAGE DAILY CENSUS	June	Year to Date 2015	Year to Date 2014
Nicolet	9	10	11
TOTAL	9	10	11

INPATIENT SERVICE DAYS	June	Year to Date 2015	Year to Date 2014
Nicolet	272	1737	2003
TOTAL	272	1737	2003

BED OCCUPANCY	June	Year to Date 2015	Year to Date 2014
Nicolet (16 Beds)	57%	60%	69%
TOTAL (16 Beds)	57%	60%	69%

DISCHARGES	June	Year to Date 2015	Year to Date 2014
Nicolet	78	478	472
TOTAL	78	478	472

DISCHARGE DAYS	June	Year to Date 2015	Year to Date 2014
Nicolet	234	1726	2016
TOTAL	234	1726	2016

ADMISSIONS BY UNITS	June	Year to Date 2015	Year to Date 2014
Nicolet	81	474	474
TOTAL	81	474	474

AVERAGE LENGTH OF STAY	June	Year to Date 2015	Year to Date 2014
Nicolet	3	4	4
TOTAL	3	4	4

ADMISSIONS BY COUNTY	June	Year to Date 2015	Year to Date 2014
Brown	55	316	285
Door	0	10	16
Kewaunee	3	13	15
Oconto	4	22	31
Marinette	4	19	14
Shawano	1	24	12
Waupaca	0	1	6
Menominee	0	3	5
Outagamie	0	4	10
Manitowoc	7	34	57
Winnebago	0	2	3
Other	7	26	20
TOTAL	81	474	474

AVERAGE LENGTH OF STAY BY COUNTY	June	Year to Date 2015	Year to Date 2014
Brown	3	4	4
Door	0	1	4
Kewaunee	2	2	4
Oconto	2	3	3
Marinette	5	5	3
Shawano	17	11	4
Waupaca	0	0	5
Menominee	0	1	0
Outagamie	0	1	3
Manitowoc	4	4	5
Winnebago	0	0	2
Other	2	3	5
TOTAL	3	3	4

NEW ADMISSIONS	June	Year to Date 2015	Year to Date 2014
Nicolet	40	221	243
TOTAL	40	221	243

In/Outs	Current	2015	2014
	5	28	17

READMIT WITHIN 30 DAYS	June	Year to Date 2015	Year to Date 2014
Nicolet	7	68	42
TOTAL	7	68	42

16b

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JULY 2015 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	July	Year to date 2015	Year to date 2014
Voluntary - Mental Illness	13	94	57
Voluntary - Alcohol	0	2	0
Voluntary - AODA/Drug	0	1	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	1	0
Emergency Detention - Mental Illness	66	407	439
Court Order Prelim. - Mental Illness	0	0	4
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	2	8	3
Commitment - Mental Illness	0	0	0
Return from Conditional Release	6	47	56
Court Order Prelim. - Drug	0	0	0
Other	0	1	0
TOTAL	87	561	559

ADMISSIONS BY UNITS	July	Year to date 2015	Year to date 2014
Nicolet	87	561	559
TOTAL	87	561	559

ADMISSIONS BY COUNTY	July	Year to date 2015	Year to date 2014
Brown	68	384	336
Door	1	11	21
Kewaunee	1	14	18
Oconto	4	26	36
Marinette	1	20	20
Shawano	1	25	16
Waupaca	0	1	6
Menominee	0	3	5
Outagamie	1	5	11
Manitowoc	8	42	64
Winnebago	1	3	3
Other	1	27	23
TOTAL	87	561	559

NEW ADMISSIONS	July	Year to date 2015	Year to date 2014
Nicolet	40	261	287
TOTAL	40	261	287

READMIT WITHIN 30 DAYS	July	Year to date 2015	Year to date 2014
Nicolet	7	75	52
TOTAL	7	75	52

AVERAGE DAILY CENSUS	July	Year to date 2015	Year to date 2014
Nicolet	11	10	11
TOTAL	11	10	11

INPATIENT SERVICE DAYS	July	Year to date 2015	Year to date 2014
Nicolet	352	2089	2342
TOTAL	352	2089	2342

BED OCCUPANCY	July	Year to date 2015	Year to date 2014
Nicolet	71%	62%	69%
TOTAL (16 Beds)	71%	62%	69%

DISCHARGES	July	Year to date 2015	Year to date 2014
Nicolet	84	562	557
TOTAL	84	562	557

DISCHARGE DAYS	July	Year to date 2015	Year to date 2014
Nicolet	331	2057	2333
TOTAL	331	2057	2333

AVERAGE LENGTH OF STAY	July	Year to date 2015	Year to date 2014
Nicolet	4	4	4
TOTAL	4	4	4

AVERAGE LENGTH OF STAY BY COUNTY	July	Year to date 2015	Year to date 2014
Brown	4	4	4
Door	6	3	4
Kewaunee	2	2	4
Oconto	3	3	4
Marinette	5	5	4
Shawano	1	6	4
Waupaca	0	0	5
Menominee	0	1	0
Outagamie	1	1	3
Manitowoc	6	5	5
Winnebago	0	0	2
Other	1	2	5
TOTAL	4	4	4

	Current	YTD	2014
In/Outs	10	38	20

16b

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: June 2015

Voluntary Admissions	20
Involuntary Admissions	8
Voluntary Inpatient Days	62
Involuntary Inpatient Days	85
Voluntary Avg Length of Stay	3.3
Involuntary Avg Length of Stay	7

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: July 2015

Voluntary Admissions	24
Involuntary Admissions	7
Voluntary Inpatient Days	77.42
Involuntary Inpatient Days	26.5
Voluntary Avg Length of Stay	3.68
Involuntary Avg Length of Stay	3.78

Report of Child Abuse/Neglect by Month

Month	2014	2015	% Change from 2014 to 2015
January	403	415	2.98%
February	433	403	-6.9%
March	427	444	3.98%
April	485	453	-7.06%
May	474	407	-14.14%
June	351	319	-9.12%
July	308	319	3.571%
August	301		
September	437		
October	438		
November	413		
December	394		
Total	4864		

Reports Investigated by Month

Month	2014	2015	% Increase
January	152	135	-11.18%
February	140	120	-14.29%
March	157	139	-11.46%
April	166	124	-33.87%
May	157	120	-23.57%
June	129	117	-9.30%
July	136	102	-25.0%
August	108		
September	154		
October	138		
November	113		
December	119		
Total	1669		

1/6 d

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/17/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ADAMS AFH	12/11/14	1/6/15	\$111,218	\$111,218
ADAMS, R AFH	12/11/14	12/22/14	\$27,049	\$27,049
ADULT CARE LIVING OF NE WI	11/20/14	12/8/14	\$205,640	\$205,640
ADRC	11/20/14	12/1/14	\$72,000	\$72,000
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/15/14	1/6/15	\$15,000	\$15,000
ADVOCATES, EXTENSION LLC	1/8/15	1/15/15	\$120,000	\$120,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	1/26/15	1/29/15	\$240,000	\$240,000
AGNESIAN HEALTHCARE INC	12/11/14	2/2/15	\$22,100	\$22,100
ALL ABOUT KIDS, INC.	12/15/14	1/12/15	\$130,800	\$130,800
AMERICAN FOUNDATION OF COUNSELING	4/14/15	4/20/15	\$100,000	\$100,000
ANGELS ON ARCADIAN	11/20/14	12/1/14	\$1,531,200	\$2,347,125
ANGELS TOUCH ASSISTED LIVING	11/20/14	1/6/15	\$175,000	\$175,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	11/20/14	12/18/14	\$445,641	\$445,641
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/15/14	1/12/15	\$180,000	\$180,000
ARTISAN ASSISTED LIVING	11/20/14	12/22/14	\$480,566	\$480,566
ARTS AFH	11/20/14	11/24/14	\$30,132	\$30,132
ASPIRO INC	1/8/15	1/19/15	\$3,396,518	\$3,396,518
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	2/9/15	4/27/15	\$40,000	\$40,000
BELLIN PSYCHIATRIC CENTER	3/16/15	3/26/15	\$10,000	\$10,000
BENNIN, MARILYN	12/15/14	1/26/15	\$9,000	\$9,000
BERGER AFH	11/20/14	11/24/14	\$67,120	\$67,120
BETHESDA	12/11/14	1/6/15	\$14,300	\$14,300
BIRCH CREEK	11/20/14	1/8/15	\$1,235,182	\$1,235,182
BISHOPS COURT	11/20/14	1/8/15	\$1,304,662	\$1,304,662
BOLL ADULT CARE CONCEPTS	12/22/14	1/6/15	\$825,000	\$825,000
BOURASSA AFH	11/20/14	12/9/14	\$18,720	\$18,720
BORNEMANN CBRF	12/11/14	1/6/15	\$282,919	\$282,919
BROTOLOC HEALTH CARE SYSTEMS	12/12/14	1/6/15	\$982,600	\$982,600
BRUNETTE AFH	11/20/14	12/1/14	\$52,152	\$52,152
BRUSS SUPPORTIVE COMMUNITY LIVING	11/20/14	12/4/14	\$273,214	\$273,214
BUSSE AFH	11/20/14	12/1/14	\$66,444	\$66,444
CAPELLE AFH	1/26/15	2/2/15	\$63,572	\$63,572
CARE FOR ALL AGES	12/18/14	1/8/15	\$156,000	\$156,000
CARRINGTON MANOR ASSISTED LIVING	11/20/14	11/25/14	\$92,628	\$92,628
CATHOLIC CHARITIES	12/15/14	12/22/14	\$173,406	\$173,406
CENTERPIECE LLC	12/11/14	12/18/14	\$150,000	\$150,000
CENTURY RIDGE OF GREEN BAY, INC.	11/20/14	12/1/14	\$387,932	\$387,932
CEREBRAL PALSY INC.	1/8/15	1/15/15	\$1,510,200	\$1,510,200
CEREBRAL PALSY OF MIDEAST WI INC	11/20/14	12/9/14	\$4,800	\$4,800
CHILDRENS SERVICE SOCIETY	12/15/14	1/15/15	\$25,000	\$25,000
CHRISTENSEN AFH	11/20/14	12/1/14	\$74,357	\$74,357
CLARITY CARE INC	11/20/14	12/18/14	\$1,838,347	\$1,894,734
COGNITIVE CONCEPTS	11/20/14	1/13/15	\$278,977	\$372,606
COMFORT KEEPERS	11/20/14	12/1/14	\$734,494	\$734,494
COMFORT KEEPERS	3/16/15	4/6/15	\$600,000	\$600,000
COMPASS DEVELOPMENT	11/20/14	1/15/15	\$1,198,927	\$1,198,927
COMPASS DEVELOPMENT SHC INC	11/20/14	1/15/15	\$500,000	\$500,000
CONLEY AFH	11/20/14	11/24/14	\$36,645	\$36,645
CONNECTIONS LLC	12/15/14	12/22/14	\$25,000	\$25,000
CURO CARE LLC	12/11/14	1/6/15	\$503,440	\$503,440
DARNELL RECEIVING HOME	12/15/14	2/2/15	\$13,140	\$15,878
DEATHERAGE-VELEKE AFH	11/20/14	12/1/14	\$20,759	\$20,759
DEBAERE AFH	11/20/14	12/11/14	\$69,240	\$69,240
DEER PATH ASSISTED LIVING INC	12/11/14	1/8/15	\$182,500	\$188,815
DENMARK SENIOR LIVING	7/15/15	7/20/15	\$7,500	\$7,500
DODGE COUNTY (DBA CLEARVIEW)	3/2/15	3/16/15	\$285,795	\$285,795
DORN AFH	11/20/14	12/2/14	\$22,008	\$22,008
DUNGARVIN WISCONSIN LLC	11/20/14	12/4/14	\$686,931	\$686,931
DYNAMIC FAMILY SOLUTIONS	12/15/14	1/6/15	\$59,400	\$139,400
EAST SHORE INDUSTRIES	11/20/14	12/1/14	\$46,594	\$46,594
ELSNER AFH	11/20/14	1/26/15	\$14,348	\$14,348
EMERALD SHORES	3/17/15	4/9/15	\$35,000	\$57,000
ENCOMPASS CHILD CARE	12/15/14	1/6/15	\$15,000	\$15,000

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/17/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ENGBERG AFH	11/20/14	12/1/14	\$39,216	\$39,216
FAMILY SERVICE OF NORTHEAST WI, INC.	12/15/14	1/6/15	\$2,173,415	\$2,273,415
FAMILY TRAINING PROGRAM	12/15/14	2/2/15	\$155,000	\$155,000
FENLON AFH	11/20/14	12/1/14	\$48,137	\$48,137
G & I OCHS INC.	11/20/14	12/1/14	\$1,936,174	\$1,936,174
GAUGER AFH	11/20/14	12/1/14	\$32,844	\$32,844
GOLDEN HOUSE	12/18/14	1/6/15	\$63,086	\$63,086
GOLTZ J. AFH	11/20/14	12/8/14	\$24,360	\$24,360
GONZALEZ AFH	12/18/14	1/19/15	\$79,062	\$79,062
GOODWILL INDUSTRIES	11/20/14	12/1/14	\$77,166	\$77,166
GREEN BAY TRANSIT COMMISSION NO CONTRACT	---	---	\$400,000	\$400,000
GRONSETH AFH	11/20/14	11/25/14	\$44,736	\$44,736
HARMONY LIVING CENTERS LLC	11/20/14	1/6/15	\$221,838	\$221,838
HAUGEN AFH	2/17/15	2/24/15	\$16,435	\$16,435
HEAD AFH	11/20/14	12/1/14	\$87,826	\$87,826
HELPING HANDS CAREGIVERS	11/20/14	12/1/14	\$350,000	\$350,000
HIETPAS AFH	11/20/14	12/1/14	\$24,992	\$24,992
HOEFT AFH	11/24/14	12/2/14	\$29,713	\$29,713
HOME INSTEAD SENIOR CARE	11/20/14	12/8/14	\$200,000	\$200,000
HOMES FOR INDEPENDENT LIVING	11/20/14	12/8/14	\$6,252,622	\$6,612,755
IMPROVED LIVING SERVICES	12/22/14	1/6/15	\$943,100	\$943,100
INFINITY CARE INC	11/20/14	12/1/14	\$380,128	\$380,128
INNOVATIVE COUNSELING(AUTISM)	12/15/14	2/5/15	\$50,000	\$50,000
INNOVATIVE SERVICES	2/9/15	2/23/15	\$13,430,200	\$13,430,200
INTERIM HEALTHCARE STAFFING	11/20/14	2/9/15	\$25,000	\$25,000
J & DEE INC.	11/20/14	12/1/14	\$1,821,000	\$1,821,000
JASMER AFH	12/11/14	1/6/15	\$13,608	\$13,608
KAKUK AFH	11/20/14	12/4/14	\$32,292	\$32,292
KCC FISCAL AGENT SERVICES	1/8/15	1/15/15	\$4,200,000	\$4,200,000
KCC SERVICES INC	11/20/14	11/25/14	\$2,000	\$2,000
KINDRED HEARTS	11/20/14	12/8/14	\$890,100	\$890,100
KLARKOWSKI AFH	12/11/14	2/3/15	\$22,932	\$37,300
KLECZKA-VOGEL AFH	11/20/14	12/4/14	\$77,376	\$77,376
KLEIN, DR. (AUTISM)	12/15/14	12/22/14	\$50,000	\$50,000
KPI INC	11/20/14	12/1/14	\$12,400	\$12,400
KRUEGER RECEIVING HOME	12/15/14	1/6/15	\$13,140	\$13,140
KUSKE AFH	11/20/14	11/24/14	\$25,692	\$25,692
LAD LAKE	12/22/14	1/6/15	\$40,000	\$40,000
LAKEWOOD ASSISTED LIVING	11/20/14	12/22/14	\$64,000	\$64,000
LAMERS BUS LINES, INC.	1/22/15	1/29/15	\$850,000	\$850,000
LANCASTER GARDENS	1/27/15	2/2/15	\$37,000	\$37,000
LAURENT AFH	11/20/14	12/9/14	\$50,352	\$50,352
LAURENT, SALLY AFH	5/5/15	5/11/15	\$12,432	\$12,432
LEVY, LYNN AFH	8/3/15		\$12,138	\$12,138
LISKA, JOANN	12/15/14	1/13/15	\$5,000	\$5,000
LUND VAN DYKE INC	12/18/14	1/6/15	\$210,000	\$210,000
LUTHERAN SOCIAL SERVICES	12/22/14	1/15/15	\$900,000	\$900,000
MACHT VILLAGE PROGRAMS INC	1/6/15	1/15/15	\$600,000	\$650,000
MARLA VIST MANOR ASSISTED LIVING	11/20/14	11/24/14	\$129,404	\$216,417
MARTIN AFH	11/20/14	12/8/14	\$19,509	\$19,509
MATTHEWS SENIOR LIVING	11/20/14	1/22/15	\$202,380	\$202,380
MCCORMICK MEMORIAL HOME	11/20/14	12/1/14	\$198,484	\$198,484
MEADOWLANDS	11/20/14	12/1/14	\$39,871	\$39,871
MELOHN AFH	4/23/15	5/4/15	\$23,712	\$23,712
MILQUETTE AFH	11/20/14	12/4/14	\$22,344	\$22,344
MORAIN RIDGE LLC	11/20/14	12/8/14	\$200,000	\$200,000
MYSTIC ACRES LLC	12/11/14	1/6/15	\$70,812	\$70,812
MYSTIC CREEK LLC	12/11/14	1/6/15	\$105,000	\$105,000
MYSTIC MEADOWS LLC	12/11/14	1/6/15	\$149,400	\$149,400
NEMETZ AFH	11/20/14	12/1/14	\$71,744	\$71,744
NEW COMMUNITY SHELTER INC	12/15/14	1/6/15	\$40,000	\$40,000
NEW CURATIVE REHABILITATION	2/5/15	2/12/15	\$1,124,415	\$1,124,415
NEW VISIONS TREATMENT HOMES OF WI, INC	1/29/15	3/2/15	\$42,000	\$42,000

lee

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/17/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
NEW VIEW INDUSTRIES	11/20/14	1/13/15	\$43,240	\$43,240
NORTHWEST PASSAGE	12/15/14	2/9/15	\$67,500	\$67,500
ODD FELLOW REBEKAH HAVEN	11/20/14	11/25/14	\$140,000	\$140,000
OPTIONS FOR INDEPENDENT LIVING INC	7/27/15	8/3/15	\$10,000	\$10,000
OPTIONS LAB INC	1/27/15	2/5/15	\$40,000	\$40,000
OPTIONS TREATMENT PROGRAM	12/11/14	1/15/15	\$100,000	\$120,000
ORLICH AFH	11/20/14	12/15/14	\$95,854	\$95,854
OSTAPYUK AFH	11/20/14	1/6/15	\$56,058	\$56,058
PANTZLAFF AFH	11/20/14	12/4/14	\$28,904	\$28,904
PARAGON INDUSTRIES	12/15/14	1/22/15	\$746,800	\$746,800
PARENT TEAM	12/15/14	1/6/15	\$227,300	\$247,300
PARMENTIER AFH	11/20/14	12/1/14	\$91,465	\$91,465
PATIENT PINES	11/20/14	11/24/14	\$284,000	\$284,000
PHOENIX BEHAVIORAL HEALTH SERVICES	12/11/14	12/18/14	\$25,000	\$25,000
PNUMA HEALTH CARE	12/11/14	12/22/14	\$358,600	\$358,600
PRODUCTIVE LIVING SYSTEMS	11/20/14	1/15/15	\$768,452	\$768,452
RAVENWOOD BEHAVIORAL HEALTH	12/11/14	1/15/15	\$70,600	\$70,600
REHAB RESOURCES	12/11/14	1/6/15	\$122,200	\$122,200
REM-WISCONSIN II, INC.	11/20/14	12/1/14	\$1,335,480	\$1,385,461
RENNES ASSISTED LIVING CORP	11/20/14	12/1/14	\$75,000	\$75,000
RES-CARE WISCONSIN	11/20/14	12/11/14	\$19,344	\$19,344
ST. VINCENT HOSPITAL	12/11/14	1/20/15	\$117,300	\$117,300
SALDANA AFH	12/8/14	1/19/15	\$43,360	\$43,360
SCHAUMBURG, LAURIE	12/15/14	1/20/15	\$25,000	\$25,000
SCHULTZ AFH	11/20/14	1/13/15	\$107,772	\$107,772
SKORCZEWSKI AFH	11/20/14	1/6/15	\$18,660	\$18,660
SLAGHT AFH	11/20/14	12/8/14	\$55,246	\$55,246
SMET AFH	12/11/14	1/22/15	\$54,257	\$54,257
SOUTHERN HOME CARE SERVICES	11/20/14	12/11/14	\$35,580	\$35,580
SPECTRUM BEHAVIORAL HEALTH	3/30/15	4/30/15	\$50,000	\$50,000
STARR/DINGER AFH	11/20/14	12/8/14	\$23,700	\$23,700
STEVENS AFH	11/20/14	1/6/15	\$30,905	\$30,905
STILLING AFH	12/11/14	12/22/14	\$32,802	\$37,758
STIRLING PCW SERVICES	12/11/14	1/6/15	\$20,000	\$20,000
TALBOT AFH	12/15/14	1/6/15	\$23,838	\$23,838
TANZI AFH	11/20/14	12/1/14	\$85,330	\$85,330
TOMORROW'S CHILDREN INC	1/20/15	1/29/15	\$100,000	\$100,000
TREMPEALEAU	12/11/14	12/22/14	\$1,487,700	\$1,487,700
VALLEY PACKAGING INC.	11/20/14	12/22/14	\$10,386	\$10,386
VANLANEN RECEIVING HOME	12/15/14	1/20/15	\$19,710	\$19,710
VILLA HOPE	12/15/14	1/12/15	\$1,730,700	\$1,838,824
VISIONS OF N.E.W. LLC	12/15/14	12/22/14	\$107,467	\$107,467
WARREN, JOHN MD	12/22/14	1/6/15	\$165,000	\$165,000
WAUSAUKEE ENTERPRISES	11/20/14	12/4/14	\$18,586	\$18,586
WE ARE HOPE	12/8/14	12/15/14	\$20,400	\$20,400
WILLOWCREEK AFH	11/20/14	12/4/14	\$445,136	\$445,136
WISCONSIN EARLY AUTISM PROJECT	12/15/14	12/22/14	\$300,000	\$300,000
WISCONSIN FAMILY TIES	12/16/14	1/6/15	\$26,000	\$26,000
ZAMBON AFH	11/20/14	11/24/14	\$25,334	\$28,687
ZIESMER AFH	11/20/14	11/24/14	\$79,716	\$79,716
TOTAL			\$71,707,386	\$73,602,307

lee

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: August 3, 2015

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Individual	Family Support	6/30/15	
Individual	Summer Day Care	6/30/15	
Individual	Respite	7/2/15	
Individual	Rent	7/13/15	
Bay Alarm Medical	Medical Emergency Alert	7/13/15	
YMCA of Northern Rock County	Family Support	7/20/15	
Gabert & Rusch Properties	Rent	7/20/15	
Individual	Mileage	7/27/15	
Metropolitan Family Services	Spanish Parenting Classes	7/27/15	
Connecting Cultures	Translation Services	7/27/15	
Lemense Quality Homes	Builder	8/3/15	

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: August 17, 2015

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Metropolitan Family Services	Spanish Parenting Classes	7/27/15	
Connecting Cultures	Translation Services	7/27/15	
Lemense Quality Homes	Builder	8/3/15	
Individual	Family Support	8/10/15	
Individual	Volunteer Guardian	8/10/15	
Individual	Family Support	8/10/15	
Georgetown Apartments	Rent	8/10/15	

Brown County Human Services

TO: Human Services Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: August 17, 2015

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Options for Independent Living	CCS Services	\$10,000		
Denmark Senior Living	Assisted Living	7,500		